Mississippi Headwaters Board
Meeting Agenda
Cass County Courthouse
Walker, MN
https://us02web.zoom.us/j/88678785011

November 23, 2026

9:00 am

9:00 AM

- **Call to Order/Pledge of Allegiance**

9:05 AM Approve/Amend

- Agenda
- Consent Agenda – August, September, October 2026 Expenses & August and Special Meeting Minutes, CD Statement

Planning and Zoning (Actions)

- Ten Lake TWP

Correspondence & Outreach

- October & November Press Release
- Land Exchange Legislative Response from Senator Tina Smith's Office

Action / Discussion Items:

- Signage & Resourcetainment Program Review- informative
- MN Traditions Program Review- informative
- Education Outreach Opportuntiy- informative
- Annual Plan or Gantt Chart Update- discussion
- QR code and signage- discussion
- FloodWise Communities- discussion
- West Retirement Party- action.
- Director Staffing Level- discussion
- Executive Directors report-informative

Misc: Legislature Update (if any), County Updates

Meeting Adjourned - Thank you

Mtgs: December 18, 2026 10:00 AM- MHB BOARD MEETING- Walker MN

One or more members of the MHB board may attend remotely.

Mississippi Headwaters Board

August 28, 2026
Cass County Courthouse, Walker, MN
Optional interactive technology:

MEETING
MINUTES

Members present: Ted Van Kempen (Hubbard), Scott Bruns (Cass), Steve Barrows (Crow Wing), Bryan Ramsrud (Clearwater), Craig Gaasvig (Beltrami), Michael Kearney (Aitkin), and Tim Terrill (Executive Director).

Others Present: Kevin Turnock, Aitkin Asst. Zoning Administrator, Kim Burton, Aitkin Office Assistant, Phil Voltruba (MPCA Watershed Project Manager), Stella Mayerhoff, KAXE reporter.

Pledge of Allegiance

Vice Chair Commissioner Gaasvig was appointed as Chair since Commissioner Kearney had another phone meeting that briefly conflicted with the MHB meeting.
Chair Gaasvig asked if there were any additions to the agenda. **M/S (Barrows/Bruns) to approve of the agenda. Motion carried unanimously.**
Chair Gaasvig asked if there were any questions concerning the consent agenda. **M/S (Bruns/Barrows) to approve of the agenda and consent agenda. Motion carried unanimously.**

Planning and Zoning

A8a26- Aitkin County Fairgrounds- Kevin Turnock and Kim Burton presented a variance request for the Aitkin County Fairgrounds to rebuild a maintenance building destroyed in a 2022–2023 storm. The rebuild requires a highway right-of-way setback variance due to FEMA first-floor elevation requirements, which necessitate additional fill. Mr. Turnock stated that the building will be reconstructed on the existing foundation and within the original building envelope, with less than one foot of additional fill to meet FEMA elevation standards. The building will be located approximately 27 feet from the highway right-of-way, rather than the required 50 feet. Comm. Ramsrud asked whether the existing foundation would be used with only an elevation change, and Mr. Turnock confirmed that it would. Comm. Gaasvig asked how the variance relates to MHB requirements. Director Tim Terrill explained that because the property is within the 500-foot MHB corridor, the project requires certification from the Board. Mr. Turnock noted that the building meets MHB setback requirements, as it is approximately 500 feet from the Mississippi River bank. **M/S (Barrows/Ramsrud) to approve of the variance. Motion carried unanimously.**

Correspondence/Outreach

1. Tim presented the Board with a press release regarding the program report presented by Paula West in June on the Mississippi Headwaters Habitat Corridor Project (MHHCP). He noted that the article

highlighted the accomplishments of the MHHCP program and included information from the Wildlife Report developed by Peter Jacobson.

2. Tim reported that he leveraged a trending social media post to promote the MHB History Paddle. The post generated significant engagement, receiving approximately 91,700 views.
3. Tim reported that Great River Arts also promoted the MHB History Paddle as part of its We Are Water MN schedule of events.

Action/Discussion:

1. **MPCA Lake Irving and Mississippi Headwaters Watershed Update-** Phil Voltruba delivered a detailed presentation on the Mississippi Headwaters Watershed and Large River Monitoring projects, covering biological and chemical assessments of streams and lakes conducted in 2024–2025 (Round 2, compared to Round 1 in 2013–2014). Phil stated the watershed contains over 1,000 lakes and approximately 685 miles of streams. He reviewed thirty-nine streams in which very few impairments were found. Notable impaired streams included a ditch near Bemidji and Fisherman's Brook in Itasca County. Of the 114 lakes assessed, 46 fully support aquatic recreation, while three did not support aquatic recreation.

   Phil also discussed the Lake Irving Project and reported that project actions have reduced the lake's total phosphorus load compared with conditions approximately ten years ago. He then reviewed findings from the Mississippi River Large River Study, noting that the northern reaches of the river are generally healthy, while the reach South of Grand Rapids to Brainerd has sediment-related concerns. He concluded by discussing potential future threats to the watershed, including wildfire, drought, emerald ash borer, and aquatic invasive species.
2. **MHB Chair Position-** Comm. Kearney indicated that he would need to step back from his Chair duties due to professional travel and work commitments. The Board acknowledged the challenges associated with commissioner responsibilities and discussed options to temporarily address the situation through the end of the current term, when a new Chair will be selected in 2027.

   The Board proposed that Comm. Gaasvig continue serving as Chair for the remainder of the term, with Comm. Van Kempen elevated to Vice Chair. Comm. Barrows would remain Secretary/Treasurer. **M/S (Ramsrud/Bruns) to approve of Comm. Gaasvig as Chair, Comm. VanKempen as Vice-Chair, and Comm. Barrows as Secretary/Treasurer through the end of the current term. Motion carried unanimously.**
3. **MHHCP Brinks GIS Contract-** Tim Terrill provided an update on the Wildlife Habitat report and how a contract was developed to provide professional services to the SWCD's. Tim stated that a meeting with all eight SWCD's is planned for the beginning of October to discuss how the Wildlife Report can be converted into a practical format for SWCD use.

   Two options will be presented to the SWCDs for consideration: development of a usable spreadsheet and/or an interactive web map. The SWCDs will provide input on which format, or whether both formats, would best support implementation.

   Discussion followed regarding the contracting process. Comm. Barrows asked whether an RFP would be required, and Tim explained that it would not because the work is considered a professional service. Comm. Gaasvig noted that the amount is also below the $5,000 threshold for those requirements.

4. **Avenza Maps-** Tim informed the Board that Avenza Maps is transitioning to a professional geospatial platform, which may affect the Mississippi River paddling maps currently hosted through the app. The future availability of the existing public maps and scan data is uncertain.
   Tim noted that ArcGIS may provide an alternative platform for hosting the maps, but it is unclear whether the existing QR codes could be retained or if new QR codes would need to be created.
   Discussion followed, and commissioners noted that physical maps and signs would continue to be available at river accesses, so digital access is not essential.
   The Board recommended that Tim gather additional information regarding ArcGIS hosting options, QR code compatibility, and alternative methods for tracking map usage, and bring the information back to the Board for further discussion.

Executive Directors Report

1. Tim discussed the proposed land exchange between Chippewa National Forest and Bowen Lodge. The Leech Lake Band of Ojibwe is requesting that an easement be placed on the found cultural resource area. He noted the exchange is included in the Farm Bill but may move faster through administrative channels. Tim stated that due to the historically slow passage of the Farm Bill that he will send an email to Klobuchar's and Smith's Legislative Assistant's to see if another
2. Certificate of Deposits have been invested and the fund balance is approximately $99,000.
3. A History Paddle was held on 8/15 with 21 people in attendance. All participants were new to this paddle and expressed appreciation for the opportunity to learn about the history of the Mississippi River. Participants also commented on how homes along the river were not easily visible from the water, which provided an opportunity to explain the role of the MHB in protecting the Mississippi River corridor.
4. The Woods to Water Paddle on 8/22 at Itasca State Park had 12 attendee and was a peaceful and well-received event.
5. The Lessard Sams Outdoor Heritage Council hearing went smoothly. The MHHCP's $5 million easement request received no critical questions. Tim noted that new council members are less familiar with conservation easements and their access implications, but partners would take initiative and let them know more about how easements provide critical habitat around existing public land.
6. The wildlife habitat priority map produced for MHHCP use is being adopted more broadly by One Watershed One Plan and the DNR's Conservation Focus Area Program.

County Updates- None

M/S (Kearney/VanKempen) to adjourn. Motion carried unanimously.

_____ _____

Chair Executive Director Tim Terrill

Mississippi Headwaters Board

October 14, 2026
Beltrami County Administration Building
Optional interactive technology: https://us02web.zoom.us/j/86869283207

SPECIAL MEETING
MINUTES

Members present: Ted Van Kempen (Hubbard), Scott Bruns (Cass video interactive), Steve Barrows (Crow Wing), Bryan Ramsrud (Clearwater), Craig Gaasvig (Beltrami), Michael Kearney (Aitkin), Cory Smith (Itasca video interactive), Bobby Kasper (Morrison video interactive) and Tim Terrill (Executive Director).

Video Interactive Reasons: interactive due to scheduling conflicts.

Others Present: Paula West, MHHCP Coordinator, Bill Heig (Bowen Lodge)

Pledge of Allegiance

Chair Gaasvig asked if there were any additions to the agenda. **M/S (Kearney/Barrows) to approve of the agenda. Roll call vote: All eight members voted aye. Motion carried unanimously.**

Action/Discussion

1. MHB Board Meeting Dates- The board discussed whether to hold the scheduled October 30th meeting given the absence of a variance item on the agenda. Tim noted that without a variance, the meeting would only cover program reports and a Gantt chart update, which could be deferred. He mentioned he had planned to present a Minnesota Tradition Social Media program report, signage and resource team update, an annual plan format comparison, and a FloodWise item. The board discussed the situation and voted. **M/S (Barrows/Bruns) to cancel the October 30th board meeting and move agenda items to the November meeting. Roll call vote: All eight members voted aye. Motion carried unanimously.**

   Further discussion continued about the upcoming November 27th and December meeting. The standard November meeting falls the day after Thanksgiving, and the December meeting falls on Christmas Day, requiring rescheduled dates. Comm. Gaasvig provided November 23rd as an alternative noting Tim would be unavailable the prior week. It was also proposed that December 18th be utilized as an alterative date with Criag noting a personal conflict. All the board confirmed availability for the November 23rd meeting. Tim called and sent an email to Cass County administration to determine if the board room was available for both dates noting the Backus Land Office as a backup. **M/S (Ramsrud/Van Kempen) to tentatively set November 23rd and December 18th in Walker, with Backus**

Land Office as a backup if Walker is unavailable. Roll call vote: All eight members voted aye. Motion carried unanimously.

2. **New Meeting Frequency Policy-** Comm. Gaasvig presented data from the past 5 years not including the Pandemic years where the number of times a variance was heard, or actions were taken by the board. The data showed that the variance items are sporadic and there are only a few times a year when action needs to be taken by the board. Discussion ensued and it was noted by board members that a fixed every-other month schedule is not feasible because variance-free months vary year to year, and applicants cannot be made to wait two months. Comm. Ramsrud suggested the possibility of a minimum quarterly meeting to ensure organizational continuity. **M/S (VanKempen/Smith) that MHB will schedule monthly meetings but will only convene if action items exist; a minimum of one meeting per quarter will be held regardless. Roll call vote: All eight members voted aye. Motion carried unanimously.**

3. **Paula West's Retirement and Contract Position Transition-** Paula West, who has managed easement and acquisition contract coordination for approximately 10 years, is retiring at the end of the year. The board discussed whether her role needs to be filled by a new contractor. Tim explained that Paula's responsibilities include coordinating with SWCDs, Trust for Public Land (TPL), Board of Water and Soil Resources (BWSR), writing final reports for the Lessard-Sams Outdoor Heritage Council, and managing technical committee meetings. Her annual contract spend is typically $20,000–$25,000 per appropriation. He noted that his own administrative time (billing, partner communication) runs approximately $8,000–$9,000 per year, separate from Paula's contract. Paula West: Confirmed that over 10 years the program has matured significantly; SWCDs now largely run their own outreach and know the process. She noted that Tim can handle the remaining coordination. Further items discussed were:
    a. Paula West: Highlighted that new strategic tools being developed by Pete Jacobson and Mitch Brinks will further empower SWCDs to identify priority wildlife areas independently.
    b. Paula West: Clarified that TPL and BWSR manage their own budgets and appropriations; MHB's role is primarily coordination, reporting, and grant writing.
    c. Paula West: Noted that accomplishment plan revisions allow money to be moved from contract line items to personnel without returning to the Lessard Council or legislature.
    d. Comm. Barrows: Commended Paula for building a program that has effectively run itself, calling it a legacy achievement.
    e. Comm. VanKempen: Confirmed that SWCDs have been largely implementing the program.
    f. Comm. Barrows: Suggested the position could be absorbed internally rather than re-contracted.
    g. Comm. Smith: Agreed that the workload could be picked up without creating a new position.
    h. Comm. Kearney: Asked whether Paula's administrative duties, if absorbed by Tim, would be billable on top of a reduced FTE — confirmed yes, as it is percentage-based.
    i. Tim: Estimated that absorbing Paula's work would add approximately 20% FTE, bringing a potential 0.5 position closer to 0.75.
    j. Paula West: Emphasized that MHB's value as a joint powers board of eight counties gives it significant clout with state government and grant-making bodies and urged the board not to disband.

k. Comm. Gaasvig: Clarified that disbanding MHB has never been under consideration; the discussion is purely about fiscal responsibility.

The general consensus reached was that Paula's contract position doesn't need to be replaced by an outside contractor and that Tim could absorb Paula's coordination and reporting responsibilities.

4. **Executive Director Staffing Level-** The board engaged in an extended discussion about whether the ED position should remain full-time or transition to a reduced FTE.

   a. Comm. Barrows: Raised the question of whether a full-time ED is still warranted given reduced meeting frequency, the maturation of the easement program, and SWCDs largely self-managing. He noted that the question of reducing the ED position had been raised at prior meetings and that the board — not the ED — holds decision-making authority on this matter.
   b. Comm. Kasper: Agreed that a reduction to half or three-quarter time seems prudent, noting the program is running smoothly.
   c. Comm. Smith: Supported a three-quarter time position, with Tim absorbing Paula's duties to make the overall compensation more whole.
   d. Comm. Kasper: Asked whether the position change would affect grant billing — confirmed it would not, as grants are billed by percentage of time, not by FTE classification.
   e. Tim: Noted that MHB's relevance to the DNR (which provides $124,000 in base annual funding) depends on continued grant attainment, value, and partner engagement, not on FTE level. He predicted that absorbing Paula's work adds approximately 20% FTE, suggesting a combined 0.75 FTE is realistic.
   f. Comm. Barrows: Noted that under federal rules, anything over 31 hours per week is considered full-time for benefits purposes, making 0.75 FTE a natural threshold for maintaining full benefits.
   g. Comm. Ramsrud: Requested that compensation and benefits options (including grid comparisons) be prepared for the November meeting so the board is not reviewing them for the first time in December.
   h. Comm. Barrows: Agreed to work with Amy Barstad (HR) to prepare multiple compensation scenarios, potentially including a comparison across member counties' HR grids rather than relying solely on Crow Wing County's Korn Ferry-based system.
   i. Comm. Gaasvig: Confirmed that any staffing change would not take effect until July 1, 2027 (start of the next fiscal year), giving ample time for transition and advertising if needed.
   j. Paula West: Reiterated the importance of MHB's joint powers board status for future grant opportunities and relevance with state agencies.
   k. Tim: Agreed with Paula and noted the program likely has 5–10 more years of active easement work, with new mapping tools extending its effectiveness.

   Consensus was that the ED position may transition to approximately .75 FTE effective July 1, 2027. This is dependent on a compensation and benefits analysis to be prepared before the November 23rd board meeting by Crow Wing Personnel Director Amy Barstad with Comm. Barrows guidance. The Final decision on FTE level and compensation is to be made at the December 18th meeting, in conjunction with the annual ED performance review.

M/S (Barrows/Kasper) to adjourn. Motion carried unanimously.

_____	_____
Chair	Executive Director Tim Terrill

SFY'27 Budget Summary

Revenues:	Aug. Monthly	September	October	YTD spending/reimbursement	Projected Budget	% of budget spent	Notes
Governor's DNR grant (53290)	$ 20,654.83			$ 20,654.83	$ 124,000.00	16.66%	non competitive quarterly reimbursement
LSOHC grant (53290)			$ 27,414.28	$ 46,240.48	$ 41,100.00	112.51%	This is three reimbursements in one month
Guidebook sales (58400)		$ 490.00		$ 490.00	$ 100.00	490.00%	reimbursment for Guidebook sales
Miscell. Other revenue (58300)				$ 4,000.00	$ 21,507.00	18.60%	
County Support (52990)				$ 12,000.00	$ 12,000.00	100.00%	8 county support
CD Investment account				$ 150,000.00	$ 150,000.00	100.00%	CD's
Total	**$ 20,654.83**	**$ 490.00**	**$ 27,414.28**	**$ 83,385.31**	**$ 348,707.00**		
Expenses:							**Notes**
Salaries/Benefits FICA/Med/PERA/LIFE/LTD/Hlth/WC(61000)	$ 10,045.75	$ 10,045.75	$ 13,892.32	$ 44,029.55	$ 134,071.00	32.84%	reimbursed by Gov. DNR grant
MCIT insurance/work comp/liability (61500)					$ 2,700.00	0.00%	reimbursed by Gov. DNR grant
MHB board Per Diem (62680)		$ 200.00	$ 300.00	$ 500.00	$ 3,000.00	16.67%	reimbursed by Gov. DNR grant
Hotel/Meals/travel exp. (63340)	$ 16.00	$ 10.42		$ 54.30	$ 500.00	10.86%	reimbursed by Gov. DNR grant
Commissioner Mileage (62720)		$ 296.40	$ 206.72	$ 503.12	$ 3,500.00	14.37%	reimbursed by Gov. DNR grant
Employee Mileage (63320)	$ 313.80	$ 675.49		$ 1,612.72	$ 5,500.00	29.32%	reimbursed by Gov. DNR grant
Professional Services (62990)	$ 1,089.71	$ 1,216.60	$ 16,349.91	$ 181,925.91	$ 238,879.00	76.16%	waterproof phone cases and social media ads, Jacobson Contract & Paula West reimbursement
Office supplies/operations (64090)	$ 365.64	$ 131.64	$ 18.21	$ 551.64	$ 3,000.00	18.39%	Adobe and Zoom software subscriptions, Guidebook mailing expense, printer ink
Telephone (621000)	$ 62.15	$ 62.05	$ 62.10	$ 248.50	$ 840.00	29.58%	telephone
Training & Registration Fees (63380)		$ 33.00		$ 33.00	$ 800.00	4.13%	Recreation Conference, Capitol parking
Total	**$ 11,893.05**	**$ 12,671.35**	**$ 30,829.26**	**$ 229,458.74**	**$ 392,790.00**		

9/22/26 Fund Balance: $88,240.13

ACCOUNT DETAIL HISTORY FOR 2026 08 TO 2026 08

ORG / YR/PR	OBJECT / JNL	PROJ / EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
74830	53290		Natural Resources								
								REVISED BUDGET			.00
								PER 01	-61,594.54	-61,594.54	
								PER 04	-7,706.30	-69,300.84	
								PER 05	-22,948.28	-92,249.12	
								PER 07	-18,826.20	-111,075.32	
26/08	349	08/06/26	GNI						-20,654.83	-131,730.15	
	ST OF MN		DNR4Q-26								
	LEDGER BALANCES --- DEBITS:					.00	CREDITS:	-131,730.15	NET:	-131,730.15	
74830	61000		Salaries & Wages - Regular								
								REVISED BUDGET			.00
								PER 01	6,464.24	6,464.24	
								PER 02	6,464.23	12,928.47	
								PER 03	6,870.96	19,799.43	
								PER 04	6,658.16	26,457.59	
								PER 05	12,484.06	38,941.65	
								PER 06	6,658.16	45,599.81	
								PER 07	6,658.16	52,257.97	
26/08	321	08/07/26	PRJ	PR0807 1260807		1260807	1260		3,329.08	55,587.05	
	PAY080726	WARRANT=260807	RUN=1 BI-WEEKL								
26/08	803	08/21/26	PRJ	PR0821 1260821		1260821	1260		3,329.08	58,916.13	
	PAY082126	WARRANT=260821	RUN=1 BI-WEEKL								
	LEDGER BALANCES --- DEBITS:					58,916.13	CREDITS:	.00	NET:	58,916.13	
74830	61200		Active Insurance								
								REVISED BUDGET			.00
								PER 01	2,448.52	2,448.52	
								PER 02	2,448.52	4,897.04	
								PER 03	2,450.13	7,347.17	
								PER 04	2,449.29	9,796.46	
								PER 05	2,472.30	12,268.76	
								PER 06	2,449.29	14,718.05	
								PER 07	2,449.29	17,167.34	
26/08	321	08/07/26	PRJ	PR0807 1260807		1260807	1260		1,228.50	18,395.84	
	PAY080726	WARRANT=260807	RUN=1 BI-WEEKL								
26/08	803	08/21/26	PRJ	PR0821 1260821		1260821	1260		1,220.79	19,616.63	
	PAY082126	WARRANT=260821	RUN=1 BI-WEEKL								
	LEDGER BALANCES --- DEBITS:					19,616.63	CREDITS:	.00	NET:	19,616.63	

ACCOUNT DETAIL HISTORY FOR 2026 08 TO 2026 08

ORG / YR/PR	OBJECT / JNL	PROJ / EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
74830	61300	Employee Pension & FICA									
							REVISED BUDGET				.00
							PER 01		908.91	908.91	
							PER 02		908.93	1,817.84	
							PER 03		970.53	2,788.37	
							PER 04		938.30	3,726.67	
							PER 05		1,633.65	5,360.32	
							PER 06		938.30	6,298.62	
							PER 07		938.28	7,236.90	
26/08	321	08/07/26	PRJ	PR0807 1260807	1260807		1260		469.15	7,706.05	
	PAY080726 WARRANT=260807 RUN=1 BI-WEEKL										
26/08	803	08/21/26	PRJ	PR0821 1260821	1260821		1260		469.15	8,175.20	
	PAY082126 WARRANT=260821 RUN=1 BI-WEEKL										
	LEDGER BALANCES --- DEBITS:			8,175.20			CREDITS:	.00	NET:	8,175.20	
74830	62100	Telephone									
							REVISED BUDGET				.00
							PER 01		60.86	60.86	
							PER 02		61.47	122.33	
							PER 03		61.85	184.18	
							PER 04		62.07	246.25	
							PER 05		62.01	308.26	
							PER 06		61.94	370.20	
							PER 07		62.20	432.40	
26/08	484	08/18/26	API	006205	263848		45078		7.15	439.55	
	W C081826 COUNTY WIDE BILL- JULY 2026 CONSOLIDATED TELECOM										
26/08	803	08/21/26	PRJ	PR0821 1260821	1260821		1260		55.00	494.55	
	PAY082126 WARRANT=260821 RUN=1 BI-WEEKL										
	LEDGER BALANCES --- DEBITS:			494.55			CREDITS:	.00	NET:	494.55	
74830	62990	Prof. & Tech. Fee - Other									
							REVISED BUDGET				.00
							PER 01		15,419.01	15,419.01	
							PER 02		525.00	15,944.01	
							PER 03		1,104.00	17,048.01	
							PER 04		5,227.50	22,275.51	
							PER 05		9,436.48	31,711.99	
							PER 06		2,929.92	34,641.91	
							PER 07		163,269.69	197,911.60	
26/08	1260	08/26/26	GNI						479.26	198,390.86	
	BREM PCARD waterproof phone cases TIM TERRILL-ANYPROMO.COM-waterproof phone cases										
26/08	1260	08/26/26	GNI						82.45	198,473.31	

ACCOUNT DETAIL HISTORY FOR 2026 08 TO 2026 08

ORG / YR/PR	OBJECT / JNL	PROJ / EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
	BREM PCARD social media ads										
				TIM TERRILL-FACEBK *VDGYCZHYG2-social media ads							
26/08	1699	08/31/26	GEN						525.00	198,998.31	
	RECURRING	FINANCIAL SERVICE									
	LEDGER BALANCES --- DEBITS:			198,998.31		CREDITS:		.00	NET:	198,998.31	
74830	63320		Employee Mileage								
								REVISED BUDGET			.00
								PER 01	282.80	282.80	
								PER 02	266.51	549.31	
								PER 03	179.80	729.11	
								PER 04	377.00	1,106.11	
								PER 05	232.00	1,338.11	
								PER 07	623.43	1,961.54	
26/08	898	08/25/26	API	007742		264273		1974072	313.80	2,275.34	
	W OOP0726	JULY MILEAGE				TERRILL,TIM					
	LEDGER BALANCES --- DEBITS:			2,275.34		CREDITS:		.00	NET:	2,275.34	
74830	63340		Hotel & Meals Travel Expense								
								REVISED BUDGET			.00
								PER 01	174.06	174.06	
								PER 02	12.58	186.64	
								PER 03	23.63	210.27	
								PER 04	35.51	245.78	
								PER 05	7.61	253.39	
								PER 06	10.62	264.01	
								PER 07	27.88	291.89	
26/08	409	08/10/26	GNI	939742	Britny.McC	64522			-13.65	278.24	
	iNovah	July Bremer Reimburse									
26/08	1260	08/26/26	GNI						29.65	307.89	
	BREM PCARD meal for paddle & Pint										
				TIM TERRILL-BEAR RIDGE PIZZA-meal for paddle & Pint							
	LEDGER BALANCES --- DEBITS:			321.54		CREDITS:		-13.65	NET:	307.89	
74830	64090		Office Supplies								
								REVISED BUDGET			.00
								PER 02	57.08	57.08	
								PER 03	218.08	275.16	
								PER 04	26.95	302.11	
								PER 05	1.06	303.17	
								PER 07	36.15	339.32	
26/08	1260	08/26/26	GNI						193.15	532.47	

ACCOUNT DETAIL HISTORY FOR 2026 08 TO 2026 08

ORG / YR/PR	OBJECT / JNL	PROJ / EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
	BREM PCARD office software										
				TIM TERRILL-ADOBE	*ADOBE-office software						
26/08	1260	08/26/26	GNI						172.49	704.96	
	BREM PCARD office software										
				TIM TERRILL-ZOOM.COM	888-799-9666-office software						
	LEDGER BALANCES --- DEBITS:				704.96	CREDITS:		.00	NET:	704.96	
	GRAND TOTAL --- DEBITS:				289,502.66	CREDITS:		-131,743.80	NET:	157,758.86	

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** END OF REPORT - Generated by Korie Wiggins **

ACCOUNT DETAIL HISTORY FOR 2026 09 TO 2026 09

ORG / YR/PR	OBJECT / JNL	PROJ / EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
74830	58400	MHB - Sales									
							REVISED BUDGET				.00
							PER 06		-24.58	-24.58	
26/09	603	09/16/26	GNI	944741	AmyM	64994			-490.00	-514.58	
	iNovah	Guidebooks									
	LEDGER BALANCES --- DEBITS:					.00	CREDITS:	-514.58	NET:	-514.58	
74830	61000	Salaries & Wages - Regular									
							REVISED BUDGET				.00
							PER 01		6,464.24	6,464.24	
							PER 02		6,464.23	12,928.47	
							PER 03		6,870.96	19,799.43	
							PER 04		6,658.16	26,457.59	
							PER 05		12,484.06	38,941.65	
							PER 06		6,658.16	45,599.81	
							PER 07		6,658.16	52,257.97	
							PER 08		6,658.16	58,916.13	
26/09	293	09/04/26	PRJ	PR0904	1260904	1260904	1260		3,329.08	62,245.21	
	pay090426	WARRANT=260904	RUN=1 BI-WEEKL								
26/09	660	09/18/26	PRJ	PR0918	1260918	1260918	1260		3,329.08	65,574.29	
	pay091826	WARRANT=260918	RUN=1 BI-WEEKL								
	LEDGER BALANCES --- DEBITS:					65,574.29	CREDITS:	.00	NET:	65,574.29	
74830	61200	Active Insurance									
							REVISED BUDGET				.00
							PER 01		2,448.52	2,448.52	
							PER 02		2,448.52	4,897.04	
							PER 03		2,450.13	7,347.17	
							PER 04		2,449.29	9,796.46	
							PER 05		2,472.30	12,268.76	
							PER 06		2,449.29	14,718.05	
							PER 07		2,449.29	17,167.34	
							PER 08		2,449.29	19,616.63	
26/09	293	09/04/26	PRJ	PR0904	1260904	1260904	1260		1,228.50	20,845.13	
	pay090426	WARRANT=260904	RUN=1 BI-WEEKL								
26/09	660	09/18/26	PRJ	PR0918	1260918	1260918	1260		1,220.79	22,065.92	
	pay091826	WARRANT=260918	RUN=1 BI-WEEKL								
	LEDGER BALANCES --- DEBITS:					22,065.92	CREDITS:	.00	NET:	22,065.92	

ACCOUNT DETAIL HISTORY FOR 2026 09 TO 2026 09

ORG / YR/PR	OBJECT / JNL	PROJ / EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
74830	61300	Employee Pension & FICA									
							REVISED BUDGET				.00
							PER 01		908.91	908.91	
							PER 02		908.93	1,817.84	
							PER 03		970.53	2,788.37	
							PER 04		938.30	3,726.67	
							PER 05		1,633.65	5,360.32	
							PER 06		938.30	6,298.62	
							PER 07		938.28	7,236.90	
							PER 08		938.30	8,175.20	
26/09	293	09/04/26	PRJ	PR0904	1260904	1260904	1260		469.15	8,644.35	
	pay090426	WARRANT=260904	RUN=1 BI-WEEKL								
26/09	660	09/18/26	PRJ	PR0918	1260918	1260918	1260		469.15	9,113.50	
	pay091826	WARRANT=260918	RUN=1 BI-WEEKL								
	LEDGER BALANCES	--- DEBITS:	9,113.50		CREDITS:	.00			NET:	9,113.50	
74830	62100	Telephone									
							REVISED BUDGET				.00
							PER 01		60.86	60.86	
							PER 02		61.47	122.33	
							PER 03		61.85	184.18	
							PER 04		62.07	246.25	
							PER 05		62.01	308.26	
							PER 06		61.94	370.20	
							PER 07		62.20	432.40	
							PER 08		62.15	494.55	
26/09	657	09/22/26	API	006205		265854		45360	7.05	501.60	
	W C092226	ACCOUNT 00023555-8				CONSOLIDATED TELECOM					
26/09	660	09/18/26	PRJ	PR0918	1260918	1260918	1260		55.00	556.60	
	pay091826	WARRANT=260918	RUN=1 BI-WEEKL								
	LEDGER BALANCES	--- DEBITS:	556.60		CREDITS:	.00			NET:	556.60	
74830	62680	Non-Employee Per Diems									
							REVISED BUDGET				.00
							PER 03		500.00	500.00	
							PER 04		150.00	650.00	
							PER 05		250.00	900.00	
							PER 06		150.00	1,050.00	
26/09	314	09/08/26	API	003257		265139		45226	50.00	1,100.00	
	W C090826	MHB PERDIEM/MILEAGE				GAASVIG, CRAIG					
26/09	314	09/08/26	API	003356		265141		45230	50.00	1,150.00	
	W C090826	MHB PERDIEM/MILEAGE				HUBBARD COUNTY TREAS					

ACCOUNT DETAIL HISTORY FOR 2026 09 TO 2026 09

ORG / YR/PR	OBJECT / JNL	PROJ / EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
26/09	314	09/08/26	API	006952		265142		45234	50.00	1,200.00	
W C090826	MHB PERDIEM/MILEAGE					MICHAEL KEARNEY					
26/09	314	09/08/26	API	008091		265143		45263	50.00	1,250.00	
W C090826	MHB PERDIEM/MILEAGE					BRYAN RAMSRUD					
LEDGER BALANCES --- DEBITS:					1,250.00	CREDITS:		.00	NET:	1,250.00	
74830	62720	Non-Employee Mileage									
						REVISED BUDGET					.00
						PER 03			669.97	669.97	
						PER 04			251.05	921.02	
						PER 05			84.10	1,005.12	
						PER 06			297.40	1,302.52	
26/09	314	09/08/26	API	003257		265139		45226	77.52	1,380.04	
W C090826	MHB PERDIEM/MILEAGE					GAASVIG, CRAIG					
26/09	314	09/08/26	API	003356		265141		45230	42.56	1,422.60	
W C090826	MHB PERDIEM/MILEAGE					HUBBARD COUNTY TREAS					
26/09	314	09/08/26	API	006952		265142		45234	88.16	1,510.76	
W C090826	MHB PERDIEM/MILEAGE					MICHAEL KEARNEY					
26/09	314	09/08/26	API	008091		265143		45263	88.16	1,598.92	
W C090826	MHB PERDIEM/MILEAGE					BRYAN RAMSRUD					
LEDGER BALANCES --- DEBITS:					1,598.92	CREDITS:		.00	NET:	1,598.92	
74830	62990	Prof. & Tech. Fee - Other									
						REVISED BUDGET					.00
						PER 01			15,419.01	15,419.01	
						PER 02			525.00	15,944.01	
						PER 03			1,104.00	17,048.01	
						PER 04			5,227.50	22,275.51	
						PER 05			9,436.48	31,711.99	
						PER 06			2,929.92	34,641.91	
						PER 07			163,269.69	197,911.60	
						PER 08			1,086.71	198,998.31	
26/09	1241	09/28/26	GNI						577.21	199,575.52	
BREM PCARD social media ads											
						TIM TERRILL-FACEBK *73JWP2AYG4-social media ads					
26/09	1241	09/28/26	GNI						76.26	199,651.78	
BREM PCARD social media ads											
						TIM TERRILL-FACEBK *95Q925SXG4-social media ads					
26/09	1241	09/28/26	GNI						38.13	199,689.91	
BREM PCARD social media ads											
						TIM TERRILL-FACEBK *EH88B42YG4-social media ads					

ACCOUNT DETAIL HISTORY FOR 2026 09 TO 2026 09

ORG / YR/PR	OBJECT / JNL	PROJ / EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
26/09	1859	09/30/26	GEN						525.00	200,214.91	
RECURRING FINANCIAL SERVICE											
LEDGER BALANCES --- DEBITS:					200,214.91		CREDITS:	.00	NET:	200,214.91	
74830	63320		Employee Mileage								
							REVISED BUDGET				.00
							PER 01		282.80	282.80	
							PER 02		266.51	549.31	
							PER 03		179.80	729.11	
							PER 04		377.00	1,106.11	
							PER 05		232.00	1,338.11	
							PER 07		623.43	1,961.54	
							PER 08		313.80	2,275.34	
26/09	1059	09/29/26	API	007742		266161		1974738	675.49	2,950.83	
W OOP0826 Aug Mileage						TERRILL,TIM					
LEDGER BALANCES --- DEBITS:					2,950.83		CREDITS:	.00	NET:	2,950.83	
74830	63340		Hotel & Meals Travel Expense								
							REVISED BUDGET				.00
							PER 01		174.06	174.06	
							PER 02		12.58	186.64	
							PER 03		23.63	210.27	
							PER 04		35.51	245.78	
							PER 05		7.61	253.39	
							PER 06		10.62	264.01	
							PER 07		27.88	291.89	
							PER 08		16.00	307.89	
26/09	1241	09/28/26	GNI						10.42	318.31	
BREM PCARD LSOHC meal											
TIM TERRILL-CHICK-FIL-A #03603-LSOHC meal											
LEDGER BALANCES --- DEBITS:					318.31		CREDITS:	.00	NET:	318.31	
74830	63380		Training & Registration Fees								
							REVISED BUDGET				.00
26/09	1241	09/28/26	GNI						25.00	25.00	
BREM PCARD registration											
TIM TERRILL-EXPLORE MN TOURISM-registration											
26/09	1241	09/28/26	GNI						8.00	33.00	
BREM PCARD parking											
TIM TERRILL-MN ST IAP ADM PMD PARK-parking											
LEDGER BALANCES --- DEBITS:					33.00		CREDITS:	.00	NET:	33.00	

ACCOUNT DETAIL HISTORY FOR 2026 09 TO 2026 09

ORG / YR/PR	OBJECT / JNL	PROJ / EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
74830	64090	Office Supplies									
							REVISED BUDGET				.00
							PER 02		57.08	57.08	
							PER 03		218.08	275.16	
							PER 04		26.95	302.11	
							PER 05		1.06	303.17	
							PER 07		36.15	339.32	
							PER 08		365.64	704.96	
26/09	1241	09/28/26	GNI						44.43	749.39	
	BREM PCARD guidebook mailing										
					TIM TERRILL-USPS PO 2611000401-guidebook mailing						
26/09	1241	09/28/26	GNI						29.04	778.43	
	BREM PCARD printer ink										
					TIM TERRILL-WAL-MART #1654-printer ink						
26/09	1241	09/28/26	GNI						58.17	836.60	
	BREM PCARD printer ink										
					TIM TERRILL-WM SUPERCENTER #1654-printer ink						
	LEDGER BALANCES --- DEBITS:				836.60		CREDITS:		.00	NET:	836.60
	GRAND TOTAL --- DEBITS:				304,512.88		CREDITS:		-514.58	NET:	303,998.30

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ACCOUNT DETAIL HISTORY FOR 2026 10 TO 2026 10

ORG / YR/PR	OBJECT / JNL	PROJ / EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
74830	53290		Natural Resources								
								REVISED BUDGET			.00
								PER 01	-61,594.54	-61,594.54	
								PER 04	-7,706.30	-69,300.84	
								PER 05	-22,948.28	-92,249.12	
								PER 07	-18,826.20	-111,075.32	
								PER 08	-20,654.83	-131,730.15	
26/10	1580	10/30/26	GEN						-14,926.25	-146,656.40	
	ST OF MN	2-3000285571									
26/10	1580	10/30/26	GEN						-6,725.32	-153,381.72	
	ST OF MN	1-3000285571									
26/10	1580	10/30/26	GEN						-5,762.71	-159,144.43	
	ST OF MN	5-3000262121									
	LEDGER BALANCES --- DEBITS:					.00	CREDITS:	-159,144.43	NET:	-159,144.43	
74830	61000		Salaries & Wages - Regular								
								REVISED BUDGET			.00
								PER 01	6,464.24	6,464.24	
								PER 02	6,464.23	12,928.47	
								PER 03	6,870.96	19,799.43	
								PER 04	6,658.16	26,457.59	
								PER 05	12,484.06	38,941.65	
								PER 06	6,658.16	45,599.81	
								PER 07	6,658.16	52,257.97	
								PER 08	6,658.16	58,916.13	
								PER 09	6,658.16	65,574.29	
26/10	226	10/02/26	PRJ	PR1002	1261002	1261002	1261		3,329.08	68,903.37	
	PAY261002	WARRANT=261002	RUN=1 BI-WEEKL								
26/10	586	10/16/26	PRJ	pr1016	1261016	1261016	1261		3,329.07	72,232.44	
	pay261016	WARRANT=261016	RUN=1 BI-WEEKL								
26/10	1436	10/30/26	PRJ	PR1030	1261030	1261030	1261		3,329.08	75,561.52	
	pay103026	WARRANT=261030	RUN=1 BI-WEEKL								
	LEDGER BALANCES --- DEBITS:					75,561.52	CREDITS:	.00	NET:	75,561.52	
74830	61200		Active Insurance								
								REVISED BUDGET			.00
								PER 01	2,448.52	2,448.52	
								PER 02	2,448.52	4,897.04	
								PER 03	2,450.13	7,347.17	
								PER 04	2,449.29	9,796.46	
								PER 05	2,472.30	12,268.76	

ACCOUNT DETAIL HISTORY FOR 2026 10 TO 2026 10

ORG / YR/PR	OBJECT / JNL	PROJ / EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
							PER 06		2,449.29	14,718.05	
							PER 07		2,449.29	17,167.34	
							PER 08		2,449.29	19,616.63	
							PER 09		2,449.29	22,065.92	
26/10	226	10/02/26	PRJ	PR1002	1261002	1261002	1261		1,228.50	23,294.42	
	PAY261002 WARRANT=261002 RUN=1 BI-WEEKL										
26/10	586	10/16/26	PRJ	pr1016	1261016	1261016	1261		1,220.79	24,515.21	
	pay261016 WARRANT=261016 RUN=1 BI-WEEKL										
26/10	1436	10/30/26	PRJ	PR1030	1261030	1261030	1261		13.15	24,528.36	
	pay103026 WARRANT=261030 RUN=1 BI-WEEKL										
	LEDGER BALANCES --- DEBITS:				24,528.36		CREDITS:	.00	NET:	24,528.36	
74830	61300	Employee Pension & FICA									
							REVISED BUDGET				.00
							PER 01		908.91	908.91	
							PER 02		908.93	1,817.84	
							PER 03		970.53	2,788.37	
							PER 04		938.30	3,726.67	
							PER 05		1,633.65	5,360.32	
							PER 06		938.30	6,298.62	
							PER 07		938.28	7,236.90	
							PER 08		938.30	8,175.20	
							PER 09		938.30	9,113.50	
26/10	226	10/02/26	PRJ	PR1002	1261002	1261002	1261		469.15	9,582.65	
	PAY261002 WARRANT=261002 RUN=1 BI-WEEKL										
26/10	586	10/16/26	PRJ	pr1016	1261016	1261016	1261		469.14	10,051.79	
	pay261016 WARRANT=261016 RUN=1 BI-WEEKL										
26/10	1436	10/30/26	PRJ	PR1030	1261030	1261030	1261		504.36	10,556.15	
	pay103026 WARRANT=261030 RUN=1 BI-WEEKL										
	LEDGER BALANCES --- DEBITS:				10,556.15		CREDITS:	.00	NET:	10,556.15	
74830	62100	Telephone									
							REVISED BUDGET				.00
							PER 01		60.86	60.86	
							PER 02		61.47	122.33	
							PER 03		61.85	184.18	
							PER 04		62.07	246.25	
							PER 05		62.01	308.26	
							PER 06		61.94	370.20	
							PER 07		62.20	432.40	
							PER 08		62.15	494.55	
							PER 09		62.05	556.60	

ACCOUNT DETAIL HISTORY FOR 2026 10 TO 2026 10

ORG / YR/PR	OBJECT / JNL	PROJ / EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
26/10	586	10/16/26	PRJ	pr1016 1261016	1261016	1261			55.00	611.60	
pay261016 WARRANT=261016 RUN=1 BI-WEEKL											
26/10	587	10/20/26	API	006205	267498	45574			7.10	618.70	
W C102026 ACCOUNT 00023555-8					CONSOLIDATED TELECOM						
LEDGER BALANCES --- DEBITS:					618.70	CREDITS:		.00	NET:	618.70	
74830	62680		Non-Employee Per Diems								
						REVISED BUDGET					.00
						PER 03			500.00	500.00	
						PER 04			150.00	650.00	
						PER 05			250.00	900.00	
						PER 06			150.00	1,050.00	
						PER 09			200.00	1,250.00	
26/10	587	10/20/26	API	100532	267499	1975194			50.00	1,300.00	
W C102026 BOBBY KASPER MHB PER DIEM					MORRISON COUNTY AUDI						
26/10	587	10/20/26	API	008091	267500	1975172			50.00	1,350.00	
W C102026 MHB MILEAGE AND PER DIEM					BRYAN RAMSRUD						
26/10	587	10/20/26	API	003356	267501	45588			50.00	1,400.00	
W C102026 MHB PER DIEM FOR TED V					HUBBARD COUNTY TREAS						
26/10	587	10/20/26	API	003257	267502	45584			50.00	1,450.00	
W C102026 MHB MILEAGE AND PER DIEM					GAASVIG, CRAIG						
26/10	587	10/20/26	API	006952	267503	45591			50.00	1,500.00	
W C102026 MHB MILEAGE AND PER DIEM					MICHAEL KEARNEY						
26/10	587	10/20/26	API	006995	267504	1975175			50.00	1,550.00	
W C102026 MHB PER DIEM					CORY SMITH						
LEDGER BALANCES --- DEBITS:					1,550.00	CREDITS:		.00	NET:	1,550.00	
74830	62720		Non-Employee Mileage								
						REVISED BUDGET					.00
						PER 03			669.97	669.97	
						PER 04			251.05	921.02	
						PER 05			84.10	1,005.12	
						PER 06			297.40	1,302.52	
						PER 09			296.40	1,598.92	
26/10	587	10/20/26	API	008091	267500	1975172			56.24	1,655.16	
W C102026 MHB MILEAGE AND PER DIEM					BRYAN RAMSRUD						
26/10	587	10/20/26	API	003257	267502	45584			22.80	1,677.96	
W C102026 MHB MILEAGE AND PER DIEM					GAASVIG, CRAIG						

ACCOUNT DETAIL HISTORY FOR 2026 10 TO 2026 10

ORG / OBJECT / PROJ / YR/PR / JNL / EFF DATE / SRC / REF1 / REF2 / REF3 / CHECK # / OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
26/10 587 10/20/26 API 006952 267503 45591	127.68	1,805.64	
W C102026 MHB MILEAGE AND PER DIEM MICHAEL KEARNEY			
LEDGER BALANCES --- DEBITS: 1,805.64 CREDITS: .00 NET:	1,805.64		
74830 62990 Prof. & Tech. Fee - Other			
REVISED BUDGET			.00
PER 01	15,419.01	15,419.01	
PER 02	525.00	15,944.01	
PER 03	1,104.00	17,048.01	
PER 04	5,227.50	22,275.51	
PER 05	9,436.48	31,711.99	
PER 06	2,929.92	34,641.91	
PER 07	163,269.69	197,911.60	
PER 08	1,086.71	198,998.31	
PER 09	1,216.60	200,214.91	
26/10 509 10/13/26 API 101649 267153 1975102	7,576.25	207,791.16	
W A101326 WEST LSOHC INVOICE WEST COMMUNICATIONS			
26/10 509 10/13/26 API 008590 267154 1975101	7,350.00	215,141.16	
W A101326 JACOBSON CONTRACT #3 PETER JACOBSON			
26/10 1049 10/22/26 GNI	707.96	215,849.12	
BREM PCARD social media ads			
TIM TERRILL-FACEBK *6YWVY9AYG4-social media ads			
26/10 1049 10/22/26 GNI	47.66	215,896.78	
BREM PCARD social media ads			
TIM TERRILL-FACEBK *JR2E65SYG4-social media ads			
26/10 1049 10/22/26 GNI	119.21	216,015.99	
BREM PCARD social media ads			
TIM TERRILL-FACEBK *WSF8R5EYG4-social media ads			
26/10 1049 10/22/26 GNI	23.83	216,039.82	
BREM PCARD social media ads			
TIM TERRILL-FACEBK *ZM64P46YG4-social media ads			
26/10 1895 10/30/26 GEN	525.00	216,564.82	
RECURRING FINANCIAL SERVICE			
LEDGER BALANCES --- DEBITS: 216,564.82 CREDITS: .00 NET:	216,564.82		
74830 64090 Office Supplies			
REVISED BUDGET			.00
PER 02	57.08	57.08	
PER 03	218.08	275.16	
PER 04	26.95	302.11	
PER 05	1.06	303.17	
PER 07	36.15	339.32	
PER 08	365.64	704.96	
PER 09	131.64	836.60	

ACCOUNT DETAIL HISTORY FOR 2026 10 TO 2026 10

ORG / YR/PR	OBJECT / JNL	PROJ / EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
26/10	1049	10/22/26	GNI						18.21	854.81	
BREM PCARD USB											
TIM TERRILL-WM SUPERCENTER #1654-USB											
LEDGER BALANCES --- DEBITS:					854.81		CREDITS:	.00	NET:	854.81	
GRAND TOTAL --- DEBITS:					332,040.00		CREDITS:	-159,144.43	NET:	172,895.57	

31 Records printed

** END OF REPORT - Generated by Korie Wiggins **

MIDMINNESOTA FEDERAL CREDIT UNION

PO Box 746
Brainerd, MN 56401

Member Owner Statement

(877) 643-6466 | (218) 829-0371 | mmfcu.org
Member Number: **XXXXXX7787**
Statement For: **07/29/2026 - 09/30/2026**

CHANGE SERVICE REQUESTED
228513 35158 1/2 UNQ 10-01-26 CLT
000035157 1

MISSISSIPPI HEADWATERS BOARD
326 LAUREL STREET
BRAINERD MN 56401-3585

Your Account Balances as of 09/30

Business Primary Share Savings ID	$5.00
Business 7 Month Special ID XXXXXX2501	50,332.77
Business 13 Month Special ID XXXXXX2547	100,682.57
Account Balance Total	$151,020.34

Need a Loan? Consolidate Debt to save?
Call (877) 643-6466, visit your local office or apply online mmfcu.org

BUSINESS PRIMARY SHARE SAVINGS - XXXXXX2495

Beginning Balance	$0.00
1 Total Deposits for	5.00
0 Total Withdrawals for	0.00
Ending Balance	$5.00

Dividends Paid in 2026 $0.00
Annual Percentage Yield earned 0.000000% from 07/29/2026 through 09/30/2026, based on Avg Daily Balance of $5.00

Date	Amount	Balance	Transaction Description
07/29	$5.00	$5.00	New Account Deposit Cash Deposit With Cash Back

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-XXXXXX2495 Total Return Item Fees	$0.00	$0.00	Acct-XXXXXX2495 Total Overdraft Fees	$0.00	$0.00

BUSINESS 7 MONTH SPECIAL - XXXXXX2501

Matures on 02/27/2027

Beginning Balance	$0.00
2 Total Deposits for	50,332.77
0 Total Withdrawals for	0.00
Ending Balance	$50,332.77

Dividends Paid in 2026 $332.77
Annual Percentage Yield earned 3.856000% from 07/29/2026 through 09/30/2026, based on Avg Daily Balance of $50,000.00

Date	Amount	Balance	Transaction Description
07/29	$50,000.00	$50,000.00	New Account Deposit Check Deposit
09/30	332.77	50,332.77	Credit Dividends

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-XXXXXX2501 Total Return Item Fees	$0.00	$0.00	Acct-XXXXXX2501 Total Overdraft Fees	$0.00	$0.00

BUSINESS 13 MONTH SPECIAL - XXXXXX2547

Matures on 08/29/2027

Beginning Balance	$0.00
2 Total Deposits for	100,682.57
0 Total Withdrawals for	0.00
Ending Balance	$100,682.57

Dividends Paid in 2026 $682.57
Annual Percentage Yield earned 3.956000% from 07/29/2026 through 09/30/2026, based on Avg Daily Balance of $100,000.00

Date	Amount	Balance	Transaction Description
07/29	$100,000.00	$100,000.00	New Account Deposit Check Deposit
09/30	682.57	100,682.57	Credit Dividends

MIDMINNESOTA
FEDERAL CREDIT UNION

PO Box 746
Brainerd, MN 56401

Member Owner Statement

(877) 643-6466 | (218) 829-0371 | mmfcu.org

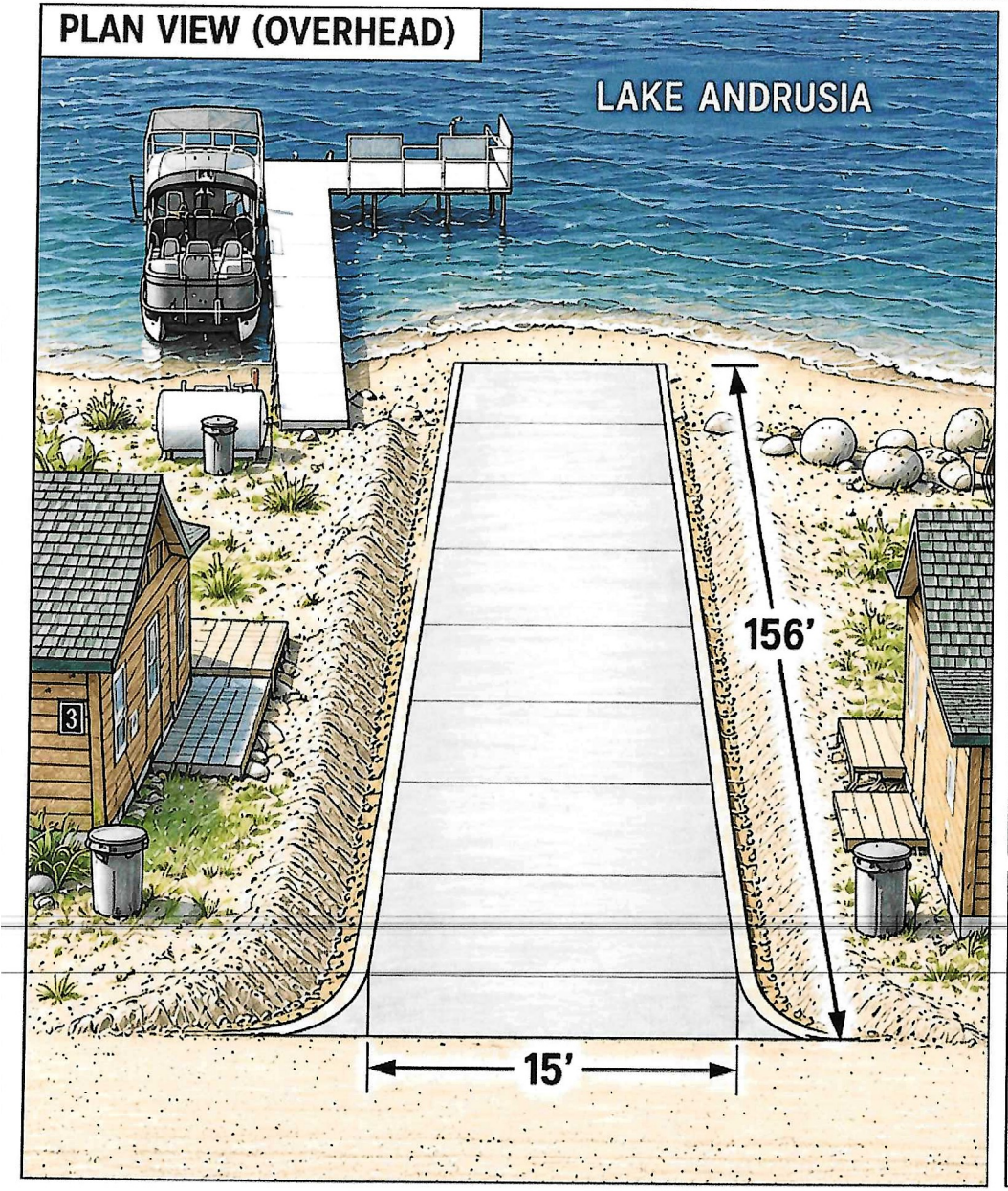
Member Number: **XXXXXX7787**
Statement For: **07/29/2026 - 09/30/2026**

Fees Paid

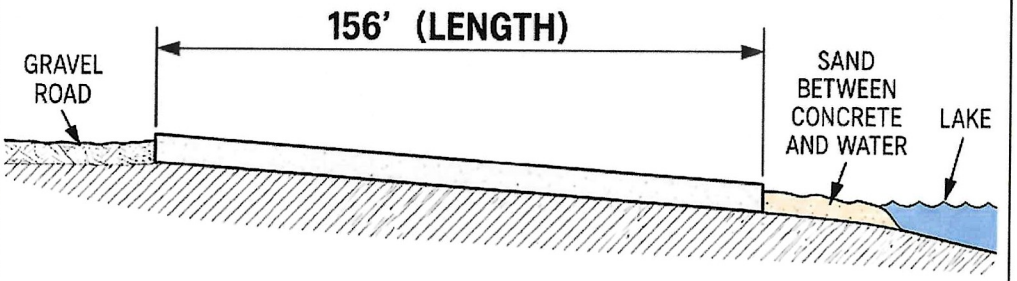
Description	Current	YTD	Description	Current	YTD
Acct-XXXXXX2547 Total Return Item Fees	$0.00	$0.00	Acct-XXXXXX2547 Total Overdraft Fees	$0.00	$0.00

MORNING STAR RESORT BOAT LAUNCH AND EROSION PROJECT
PHASE ONE

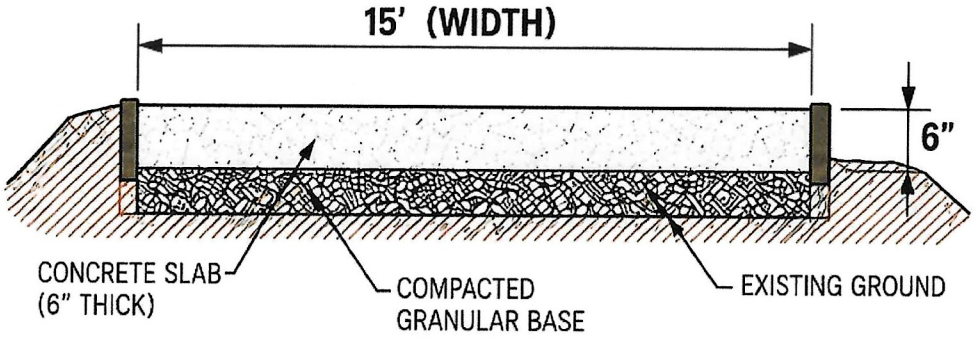
PLAN VIEW (OVERHEAD)



PROFILE VIEW (SIDE ELEVATION)



TYPICAL CROSS SECTION



PROJECT DETAILS

DESCRIPTION:	CONCRETE ROAD / BOAT ACCESS TO LAKE
LENGTH:	156 FEET
WIDTH:	15 FEET (WIDER)
THICKNESS:	6 INCHES (TYPICAL)
LOCATION:	LAKE ANDRUSIA
PURPOSE:	REPLACE EXISTING GRAVEL ROAD WITH CONCRETE
SLOPE:	GENTLE SLOPE TOWARD LAKE (APPROX. 1–2%)

Variance revision 5/31/24

TEN LAKE TOWNSHIP

14664 Old Lodge Dr. SE, Bemidji, MN 56601
(218)335-2794

OFFICE USE:
Permit # _____
Date issued _____

Application For Variance

PLEASE PRINT and complete this application carefully and completely according to the instructions. It is the responsibility of the applicant to provide accurate data and all required documentation with this form. Incomplete or inaccurate data and failure to fill in all of the required information may result in a delay or disapproval of your application.
A fee of $ _____ made payable to **Ten Lake Township** must accompany this application. This nonrefundable fee does not guarantee approval. **There is a penalty if excavation/work is started before approval of this application.**

Name of Applicant: Paul O Murphy
Mailing Address: Street: 223 Circle Loop LN SE City Cass Lake
State: MN Zip 56633
Phone Number: Work _____ Home _____ Cell 701-739-1456
Contractor's Name: Masonary By Design Address _____ City _____
State _____ Zip _____ Phone # _____ Cell 218-839-3083

PROPERTY DATA

Site Address: 223 Circle Loop LN SE City Cass Lake State MN Zip 56633
Primary Access Road: Andalusia RISE Fire #: _____
Parcel ID Number: 46002200 Section : _____
Legal Description (from deed, abstract, or tax statement): See Attachment "A"

Property Dimensions: Width 389 ft Depth 2,476 ft Total area 940,896/21.6 sq ft/acres
Is your property within 1000 ft. of lake shore or river? ✓ yes ____ no _____ Name of lake or rive
Has there been any construction on your property since 1992? ✓ Yes ____ No If yes, list all below New construction of the main lodge, and Cabins #9 and #10, and work shop.
Is there one acre of contiguous land on your property? _____ Yes _____ No (Attach documentation)
Have there been any variances granted on this property? _____ Yes ✓ No _____ Don't Know
List ALL existing structures and their dimensions (an accurate to scale diagram is required): _____

Total sq. footage of all existing buildings present of this property: 17,460

ENVIRONMENTAL DATA

Does your property contain low areas, wetlands, or areas with standing water for more than two weeks between May 1 and September 15?
____ Yes ✓ No
If yes, do you intend to drain, fill or otherwise alter this area for any reason? ____ No ____ Yes(explain) _____

Well data: Depth _____ ft Depth of casing _____ ft Size of casing _____ in
Septic Data: Type _____ Year installed _____ Permit #(if available) _____

Septic compliance 2024

NOTE: A certificate of septic compliance MUST accompany this Land Use Permit Application. It may be necessary to upgrade (even replace the entire septic system based on the findings of the septic compliance inspection.

EXPLANATION OF REQUEST/REASON FOR VARIANCE

A variance may be granted only where the strict application of the Ten Lake Township Land Use Ordinance results in undu hardship. As defined in Minnesota Statutes Chapter 462, and any amendments to said Chapter subsequently adopted, a hardship exis when the property in question cannot be put to reasonable use under the strict interpretation of the official controls; the plight of th landowner is due to circumstances unique to his/her property and was not created by the landowner; and the variance, if grante would not alter the essential character of the locality. Economic consideration shall not constitute a hardship if a reasonable use fo the property exists under the terms of the official controls.

What specific standard(s) are you requesting variance from (lot size, setbacks, etc.): Boat Launch, Patio's on Cabins #2 + 3.

What standard(s) or measurement(s) are you requesting (be specific)? Boat Launch-15ft wide by 154ft long, Cabin #2 concrete patio-9ft by 7ft, Cabin #3-160sqft

Describe the existing use of your property: Resort

Will the use of your property change with the variance? ____ Yes ✓ No

Will the granting of a variance change the character of the surrounding properties? ____ Yes ✓ No ____ Don't Know

Are there any other Conditional Use Permits or Variances on this property? (explain /dates) _____

Are there unavoidable physical or topographical features (wetlands, buildings, roads, etc.) on your property that severely limit your construction site options? ____ Yes ✓ No Explain _____

Does the design or floor plan of your building severely limit your construction options? ____ Yes ✓ No

Are there construction options or alternatives that may eliminate the need for a variance? ____ Yes ✓ No Explain Stop EROSION

FINDING OF FACTS SUPPORTING OR DENYING A VARIANCE

1. Is the requested variance in harmony with the intent and purpose of the State, Beltrami Co., Ten Lake Township, and Mississippi Headwaters(if applicable) Ordinances? ___yes___no Explain _____

2. Without the variance, is the owner deprived of reasonable use of the property? X yes ___no Explain: The roads are currently all washing into the lake Because of heavy rains and improper drainage.

3. Is the alleged hardship due to circumstances unique to this property? ___yes___no Explain: _____

4. Were the circumstances causing the hardship created by someone or something other than the landowner or the previous landowner? ✓ Yes ___No Explain: Previous owners didnt properly drain the water to prevent major erosion.

5. Will issuance of the variance maintain the essential character of this locality? ✓ yes ___No Explain: It will make it stop eroded gravel going into lake and make it look nice like the other resorts on the lake

6. Does the alleged hardship involve more than economic consideration? ✓ Yes ___No Explain: It would improve drainage on property, make the roads safe to drive on after rain, and improve the overall quality of the resort

Explain the hardship that exists with your request Water draining under cabin foundations and washing out roads.

Assuming that a hardship is demonstrated, and a variance justified, what measures are you willing to take to mitigate the impact of development on your property (remove other buildings, vegetative screens, etc.) We are taking the current boat landing and just concreting it so erosion won't dump road gravel in lake. We arent adding anything extra to the resort, so don't need to remove anything. Both Cabin Patios will be less sq ft then the rotten decks.

STRUCTURAL/CONSTRUCTION DATA (if applicable)

Proposed structure/use:
- New single family residence _____
- Garage _____
- Multi family dwelling _____
- Home Occupation _____
- Building alteration _____
- Accessory building _____
- Commercial building _____
- Other (explain) _____

Structure Dimensions: (including eaves) Width _____ ft Length _____ ft Height _____ ft (to roof peak)

Structural Setbacks: Road Right of Way _____ ft Rear yard _____ ft

Side yard near _____ ft Side yard far _____ ft

Distance to other buildings _____

Total number of bedrooms after construction: _____

Will there be any commercial use of this property after construction? _____ Yes _____ No

Estimated Cost of construction: $ _____

Submit a complete sketch of your property with this application showing all buildings, proposed and existing, setbacks, wells, septic and accesses.

APPLICANTS MUST SIGN BELOW

I hereby certify that I am the owner or authorized agent of the owner of the above described property and that all use will conform to the provisions of the Ten Lake Township and Beltrami Co. Ordinances. I further certify that I wi comply with all conditions placed upon this permit should this application be approved. Intentional or unintention falsification of this application or any attachments thereto will serve to make this application and any resultant perm invalid. I also authorize Ten Lake Township staff to inspect the property during review of this application an subsequent construction during reasonable times of the day for the purpose of administration and enforcement.

APPLICANT Paul A Mey DATE 10/4/26

RETURN THIS APPLICATION TO:

Jim Baruth
Ten Lake Township Planning & Zoning Administrator
1757 Cadbary Ln SE
Cass Lake, MN 56633

Phone: (218) 335-0172

TEN LAKE TOWNSHIP

Office Use:
Permit #_____
Date Issued_____

Application for Land Use Permit

PLEASE PRINT and complete this application carefully and completely according to the instructions. It is the responsibility of the applicant to provide accurate data and all required documentation with this form. Incomplete or inaccurate data and failure to fill in all of the required information may result in a delay or disapproval of your application.
A fee of $_____ made payable to Ten Lake Township must accompany this application. This nonrefundable fee does not guarantee approval. There is a penalty if excavation/work is started before approval of this application.

Name of Applicant: Paul Owen Murphy
Mailing Address: Street 223 Circle Loop LNSE City Cass Lake
State MN Zip 56633
Phone Number: Work_____ Home_____ Cell 701-739-1456
Contractor Number: _____ Address: _____ City_____
State_____ Zip_____ Phone#_____ Cell_____

PROPERTY DATA

Site Address: 223 Circle Loop LNSE City Cass Lake State MN Zip 56633
Primary Access Road: Andrusia Rd SE Fire#_____
Parcel ID Number: 460022200 Section:_____
Legal Description: See Attachment "A"

Dimensions: Width 389 ft Depth 2476 ft Total Area 940,896/21.6 Sq ft/acres
Is your property within 1000 feet of lake shore or river? ✓ Yes ____ No Andrusia Name of Lake or River
Have there been any variances granted on this property? ____ Yes ✓ No ____ Don't Know
List ALL existing structures and their dimensions (a to scale diagram is required): See Ex. "B"
Total sq. footage of all existing buildings present on this property: 17,460

ENVIRONMENTAL DATA

Does your property contain low areas, wetlands, or areas with standing water for more than two weeks between May 1 and September 15? ____ Yes X No
If yes, do you intend to drain, fill or otherwise alter this area for any reason? ____ No ____ Yes (explain):_____

See Attach

Well Data: Depth____ ft Depth of casing _____ ft Side of casing _____ in
Septic Data: Type_____ Year Installed_____ Permit #(if available)_____

NOTE: A certificate of septic compliance MUST accompany this Land Use Permit Application. It may be necessary to upgrade or even replace the entire septic system based on the findings of the septic compliance inspection.

TEN LAKE TOWNSHIP APPLICATION FOR LAND USE PERMIT (cont'd). Page 2

WETLAND CONSERVATION ACT COMPLIANCE

Please answer the following questions:
1.) Did you apply and receive a Wetland Permit? ____Yes ✓No
2.) With your construction project are you bringing fill dirt in? ____Yes ✓No
3.) Are you filling any area that has standing water, cattails, or tag alders? ____Yes ✓No
It is your responsibility to be in full compliance with the Minnesota Conservation Act requirements. With your signature, you are attesting that you are fully informed abouts this requirement.

Paul A Myers Permit Application's Signature 10/4/26 Date of Signature

STRUCTURAL CONSTRUCTION DATA

Proposed Structure: New single-family residence____ Building Alteration ____
Garage ____ Accessory Building ____
Multi Family Dwelling ____ Commercial Building ____
Home Occupation (explain) ____ Other (explain) ✓
cement on boat landing, 2 cement Patios (Cabins #2 #3)

Structure Dimensions: Width ____ft Length ____ft Height ____ft(to roof peak) (including eaves)

Structural Setbacks: Road Right of Way ____ft Rear yard ____ft
Side yard near ____ft Side yard far ____ft OHWL____
Distance to other buildings ____

Proposed total new sq. footage ____ sg. Ft
Estimated total cost of new construction $ 24,400 ✓Actual
Will there be any commercial user of this property after construction: ____ Yes ____ No

*Submit a complete to scale diagram of your property with this application showing all buildings (proposed and existing), setbacks, wells, septic and accesses.

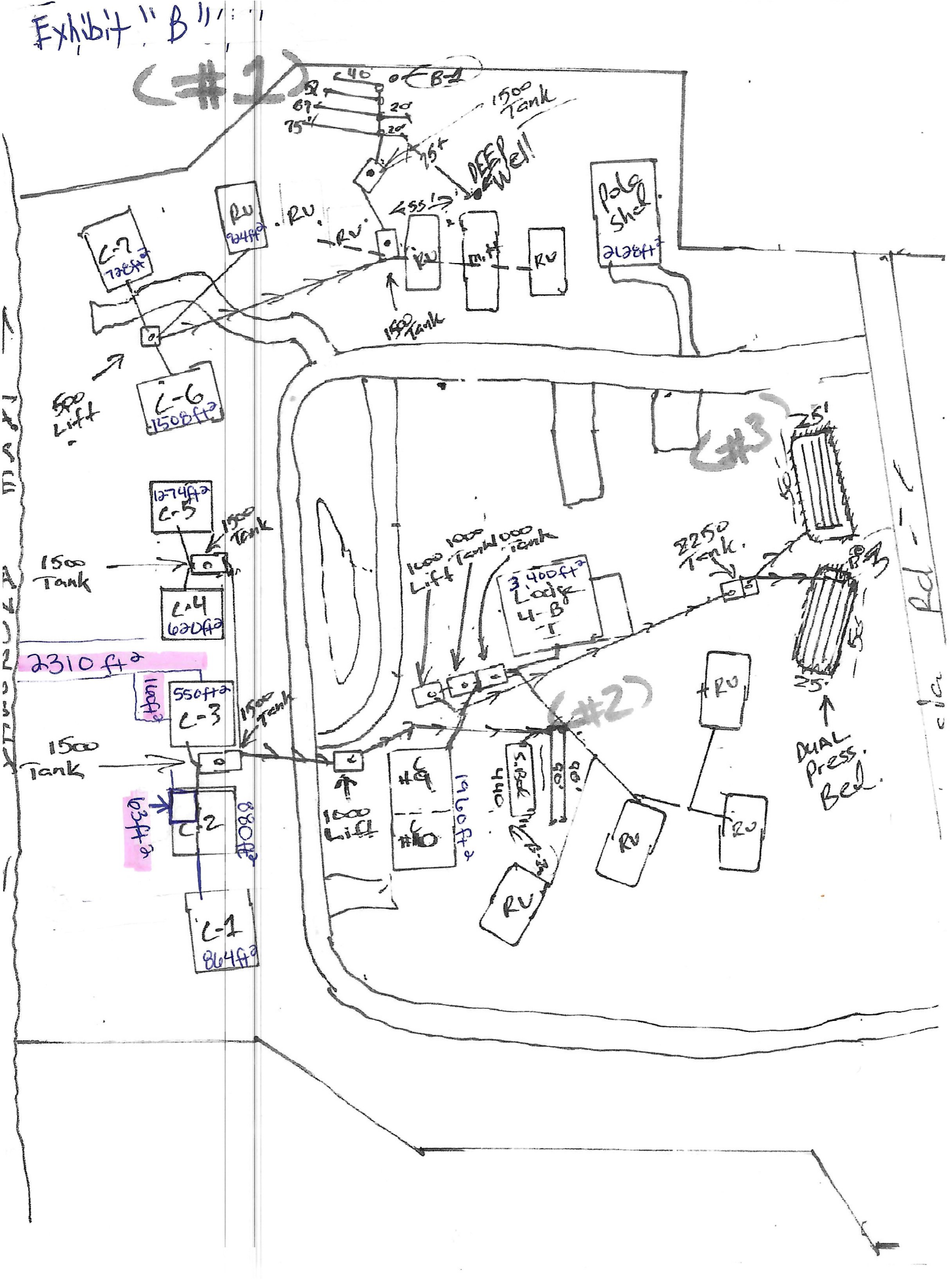
ALL APPLICANTS MUST SIGN BELOW

I, the undersigned, hereby make application for work described and located as shown herein. I hereby certify that I am the owner or authorized agent of the owner of the above described property and that all users will conform to the provisions of the Ten Lake Township Ordinances. I further certify that I will comply with all conditions placed upon this permit should this application be approved. Intentional or unintentional falsification of this application or any attachments herein will serve to make this application and any resultant permit invalid. I also authorize Ten Lake Township staff to inspect property during review of this application and subsequent constructions during reasonable times of the day.

APPLICANT Paul A Myers DATE 10/4/26

RETURN THIS APPLICATION TO:
Jim Baruth, Ten Lake Township Planning & Zoning Administrator Phone (218) 335-0172

Exhibit "B"


(#1)
40
52
69
75
20
20
1500 Tank
75'
DEEP Well
555'
RV
RV
RV
RV
RV
Lodge Shed
2138ft²
C-7
736ft²
RV
924ft²
1500 Tank
500 Lift
C-6
1508ft²
(#3)
25'
1274ft²
C-5
1500 Tank
1500 Tank
1000 Lift
1000 Tank
3,400ft²
Lodge
4-B
-T
250 Tank
C-4
620ft²
2310 ft²
55ft²
C-3
1500 Tank
1500 Tank
(#2)
RV
RV
RV
RV
25'
DUAL Press. Bed
#9
#10
1960ft²
1000 Lift
S.Rock
40ft
90'
90'
63ft²
C-2
880ft²
C-1
864ft²

BUILDABLE _____

NOTICE

Wetland Conservation Act Compliance

Please answer the following questions:

1. Did you apply for a Wetland Permit?

   Yes _____ No ✓

2. With your construction project, are you bringing fill dirt in?

   Yes _____ No ✓

3. Are you filling any area that has standing water, cattails, or tag alders?

   Yes _____ No ✓

It is still your responsibility to be in full compliance with the Minnesota Wetland Conservation Act Requirements.

With your signature, you are attesting that you have been duly informed about this requirement.

Paul O Myre

Permit Applicant Signature

10/4/26

Date of Signature

Board of Adjustment Meeting Minutes 10/29/2026

Present: Perry, John P., Paul, Jim Z., Jim B, Sue G. Participants: Murphys, Dave F.

A. **Pledge of Allegiance** recited.

B. **Call to Order**: 2 p.m. Paul Thorne

C. **Additions to the Agenda**: None.

D. **10/07/2026 Minutes:** Move to approve: John Second:Perry Pass: 4-0

E. **Old Business:** none

F. **New Business:** Request by Paul Murphy for the installation of a concrete boat access ramp at Morning Star to mitigate erosion on the gravel/crushed concrete access.

a. Presentation. Jim summarized the request for a 156 x 15' concrete ramp. It requires a variance because of the 100' set back from high water mark ordinance.

b. Recess. Moved by Perry Second: John. Pass 4-0.

c. Site Visit.

d. Reconvene at the Town Hall. Moved: John Second: Perry Pass 4-0.

Discussion:

- The setback ordinance applies to all lakes and all private or commercial properties.
- Q- are there other methods to mitigate the water run off? R- Paul Murphy explained the next stages for improvement involve channeling water away from the north and south sections of roads on either side of the access area. Also improvement of drainage from the parking lot in front of the lodge.
- Comment on separating the water drainage issue and the business issue of a level stable surface to launch.
- Comment on considering the long term development goal for hard surface roads and how that will further impact the water drainage increase and flowage.
- Comment on the large surface area being requested (156-15).

Moved by John and second by Perry to revise the variance request to 75' x 15' concrete from the water's edge, to include a 2-3" crown. Passed 4-0

E. QUESTIONS ON VARIANCE CRITERIA read into the minutes (attached). All passed: 4-0.

F. Adjournment: Move: John Second: Perry Pass: 4-0

Respectfully submitted
Sue Glidden, Clerk

Signed:_____

QUESTIONS ON VARIANCE CRITERIA

Criteria to be Considered when Reviewing a Variance Request (Section 1103):

1. Did the applicant establish that the condition causing the claimed practical difficulties is unique to the property and was not caused by the actions of the applicant?

2. Is the requested variance necessary to secure for the applicant those rights enjoyed by other property owners in the same area or district?

3. Will the granting of a variance be consistent with the public interest and not be damaging to the rights of other persons or to the property values in the vicinity?

4. Will the granting of a variance be consistent with the management policies of the area or management district?

5. Is the variance in harmony with the general purpose and intent of the Ordinance and would be consistent with the comprehensive plan?

6. If the variance includes additional development, is the existing sewage treatment system in compliance with current standards?

7. Did the applicant demonstrate the existence of sufficient practical difficulties to warrant the granting of the variance that are not based solely on economic considerations?

8. Does the variance request the least possible departure from the terms of the Ordinance that is sufficient to alleviate the practical difficulties?

9. The variance is for (or is in support of) a use that is allowed within the particular zoning district?

10. The variance complies with the requirements of Minnesota Statutes?

These are based on the criteria listed in the Ordinance and are drafted so that a "yes" answer to these questions supports the granting of the requested variance.

11/10/2026 TEN LAKE TOWNSHIP BOARD Minutes
7:00 PM Monthly Board of Supervisor Meeting

Present: Dave, Paul, Nat, Jon, Jim G., Jim B., Linda S., Sue G.

CALL TO ORDER: Dave called the meeting into order at 7:00 pm

PLEDGE OF ALLEGIANCE recited.

ADDITIONS TO AGENDA: Morning Star Variance

MINUTES: BOS Meeting 10/13/2026 Moved to approve: Paul Second: Jon Pass: 4-0

TREASURERS REPORT: Linda reported on 10/2026. Beginning balance: $404,012.34. Receipts: $293,687.04 which included storm settlement. Disbursement: $26,807.58, Ending Balance: $670,891.80. Moved to approve: Paul Second: Jon Pass: 4-0

CLAIMS: Moved to approve: Jon Second: Nat Pass: 4-0

REPORTS

- Roads: Jim Glidden. Storlie graded roads. Bald Eagle crowned with ditch draining addressed. The crack seal coating needs to be extended out to connect with Roosevelt Road.
- Fire Protection: Dave Fallis. The new truck is scheduled to arrive 1/2027. New turn out gear was purchased for $78,000. T. Miller (Andrusia Heights) presented a proposal to the department to rent a bay for a fire truck in a large shop/house he plans to build in the side road from Andrusia Heights. Dave notes that this is a very early proposal and neighbors/people are commenting and asking questions about the pros/cons of this. The fire dept. budget in on track and the new guy (Josh) is working out well. Two fire calls were made this period (Power Dam, Mission Road(.
- Animal Control: Dave Fallis. Two dog bites and dog w/ puppies this period. The new kennel in Bagley is working out well. The sheriff dept. is working well with Keith. Budget is on track. A $250 extra fuel stipend was given to Keith. Next meeting with be Jan. 5, 2027.
- Cemetery: Jon Hunt. Nothing to present.
- Townhall: Rory Potter. Rory was absent this meeting. Nothing to present.

OLD BUSINESS: None.

NEW BUSINESS:

Permits

Vote	Name	Mail	Location	Description	Septic	Permit
1. Paul 2. Jon 4-0	**Steven Schreurs CAMP UNISTAR**	**Camp Unistar Foundation, P.O. Box 270061, Golden Valley, MN 55427**	**Camp Unistar, Star Island PID: 460048100; 460048900**	**New Shower House 14x28x12**	**10-8-26 inspection**	**2111**

Morning Star Variance Application: The board considered the Board of Adjustment recommendation.

The BOA recommendation: Moved by John and second by Perry to revise the variance request to 75' x 15' concrete from the water's edge, to include a 2-3" crown. Passed 4-0.

After the BOA site visit, Paul Murphy engaged a landscape design architect from Karvakko Engineering to prepare a preliminary site survey that included Phase I (boat ramp) and a planned Phase II (upper entrance roads drainage, curb and gutter system, vegetative ponds, silk fencing at lakes edge) to effectively deal with drainage and soil erosion. The Karvakko rep, Keith Kinnen, presented the plan. Paul Thorne repeated the salient concerns from the BOA and discussion followed.

Moved by Jon, second by Nat to approve the Board of Adjustment revised variance recommendation, with openness to a Phase 2 adjustment in the future.

Keith Deen Property Division: Moved to approve: Jon Second: Paul Pass: 4-0

Andrusia Heights Shore Bluff Violation. Todd Miller, 878 Andrusia Heights Road. Jim Baruth showed pictures of severe shore bluff violations that involved removal of trees, plowing a trough for water/power lines, plowing/roughing in a road the entire length of the bluff. A Cease and Desist order has been given. Hills Nursery and Landscaping was contacted to a lay fabric to prevent erosion on the hillside. Jim contacted the county (Brett Rud). The landowner will need to gain SWCD approval of a restoration plan to revegetate the entire area and regrade to a natural state. This must be done before an After the Fact CUP or land use permit application is considered.

Misc: Jim G. notes that there is an uptick in garbage (mattress/frame on Bald Eagle; garbage bags) being left on township roads.

FUTURE MEETINGS:

Tuesday, Dec. 8, 2026	7:00 PM	BOS Monthly
Tuesday, Dec. 17, 2026	6:30 PM	BOS Budget Meeting

ADJOURNMENT: Motion to adjourn: Jon Second: Paul. 4-0

IMMEDIATE PRESS RELEASE 10/1/26

Media Contact
Tim Terrill
218-824-1189
timt@mississippiheadwaters.org
www.mississippiheadwaters.org
326 Laurel St.
Brainerd, MN 56401

Mississippi Headwaters Board Evaluates Options for Digital Paddling Maps

The Mississippi Headwaters Board (MHB) is evaluating alternatives to Avenza Maps following changes to the platform that will affect MHB's digital Mississippi River paddling maps.

MHB is exploring options, including ArcGIS, that would provide greater control over map production and distribution at a minimal cost. Staff are also contacting other organizations to learn what platforms they are using and researching whether existing QR codes can continue to be used.

"The goal is to find a cost-effective mapping platform that meets the needs of Mississippi River paddlers," said Tim Terrill, MHB Executive Director.

Physical maps and signage will continue to be available at river access sites while MHB evaluates its digital mapping options.

About the Mississippi Headwaters Board

The Mississippi Headwaters Board is a joint powers board representing eight counties along the first 400 miles of the Mississippi River. MHB works to protect and enhance the natural, recreational, cultural, scientific and historical values of the Mississippi River and its watershed.

IMMEDIATE PRESS RELEASE 11/1/26

Media Contact
Tim Terrill
218-824-1189
timt@mississippiheadwaters.org
www.mississippiheadwaters.org
326 Laurel St.
Brainerd, MN 56401

Monitoring Helps Tell the Story of Mississippi Headwaters Water Quality

How healthy is the Mississippi River in the place where it begins? Recent monitoring provides some encouraging answers, while also showing where continued work is needed to protect the watershed.

Phil Voltruba presented findings to the Mississippi Headwaters Board from the latest Mississippi Headwaters Watershed and Large River Monitoring projects. The 2024–2025 assessment is the second round of comprehensive monitoring, following the first assessment conducted in 2013–2014.

The Mississippi Headwaters Watershed includes more than 1,000 lakes and approximately 685 miles of streams. Of the 39 streams assessed, relatively few impairments were identified. Of the 114 lakes monitored, 46 fully supported aquatic recreation, while three did not meet aquatic recreation standards.

One encouraging example is Lake Irving, where conservation and restoration projects have helped reduce the lake's total phosphorus load compared with conditions approximately 10 years ago. This demonstrates how local conservation projects can make a measurable difference in water quality.

The monitoring also looked at the Mississippi River itself. The northern reaches of the river are generally healthy, while the section between Grand Rapids and Brainerd continues to have concerns related to sediment due to the soil composition.

The results also provide a reminder that protecting the Mississippi Headwaters is an ongoing effort. Wildfire, drought, emerald ash borer and aquatic invasive species are among the potential threats that could affect the watershed in the future.

The Mississippi Headwaters Board works with counties, cities, soil and water conservation districts, state agencies and other partners throughout the 400-mile Mississippi Headwaters region to protect water quality and the natural resources that make the region a special place to live and recreate.

RE: Lake Winnibigoshish Land Exchange - Legislative Strategy

Hi Tim,

Hope you are doing well! Senator Klobuchar filed an amendment, which Senator Smith cosponsored, that would attach the Lake Winni bill (H.R. 197) to the Senate NDAA. It's not yet clear to me when the NDAA bill will be advanced out of both chambers, but this is another avenue we are pursuing.

Let me know if you would like to talk more about this or have any questions.

Thanks,
Maggie

Maggie Blomgren [She/Her]

Legislative Assistant | U.S. Senator Tina Smith
Office: (202) 224-5641 | Cell: (202) 228- 1877
720 Hart Senate Office Building | Washington, DC 20510

From: timt@mississippiheadwaters.org <timt@mississippiheadwaters.org>
Sent: Monday, August 31, 2026 9:22 AM
To: Noffsinger, Alex (Agriculture) <Alex_Noffsinger@ag.senate.gov>; Blomgren, Maggie (Smith) <Maggie_Blomgren@smith.senate.gov>
Cc: Bill Heig <bill@bowenlodge.com>; Shawn Rusterholz <Shawn.Rusterholz@mail.house.gov>
Subject: Lake Winnibigoshish Land Exchange - Legislative Strategy

Hello Staff Members Alex Noffsinger and Maggie Blomgren,

I wanted to thank you for placing HR 197, the Lake Winnibigoshish Land Exchange, in the federal Farm Bill. That was a timely and critical step toward getting the bill in the right position to move forward.

While doing some research, I learned from the field office that organizations are currently operating under the 2018 Farm Bill through a continuing resolution. With that in mind, I am concerned that we may not have resolution or passage of HR 197 by October 1, 2026, when the new federal fiscal year begins.

Given the Farm Bill's history of moving slowly, I think we should take your previous advice and pursue placing HR 197 in the National Defense Authorization Act as an alternative path to passage.

What are your thoughts on this strategy? Do you think the NDAA provides a more reliable opportunity to get the Lake Winnibigoshish Land Exchange authorized in a timely manner (this year)? Would it allow Sen. Smith and Klobuchar an opportunity to pass an important bill before they leave office?

Thank you again for your work on this and for helping move this important legislation forward.

Best,

Tim Terrill
work cell: 218.838.8563
www.mississippiheadwaters.org

Economic Development through Natural Resource marketing

MHB RESOURCETAINMENT PROGRAM

MHB COMPREHENSIVE PLAN

- Protect and Enhance Historic Cultural Values
  - Guidebook excerpts placed on signage.
- Protect and Enhance Recreational Values
  - **Goal**: Facilitate and maintain new and existing partnerships with stakeholders to promote, develop, and protect the recreational opportunities that complement the Mississippi River.
    - work with local, county, and state partners to coordinate efforts and improvements to the Great River Road and the Mississippi River Trail to help people experience the river in a meaningful way.



MHB RESOURCETAINMENT PROGRAM

Theme: People want to experience our natural world, not just see it!



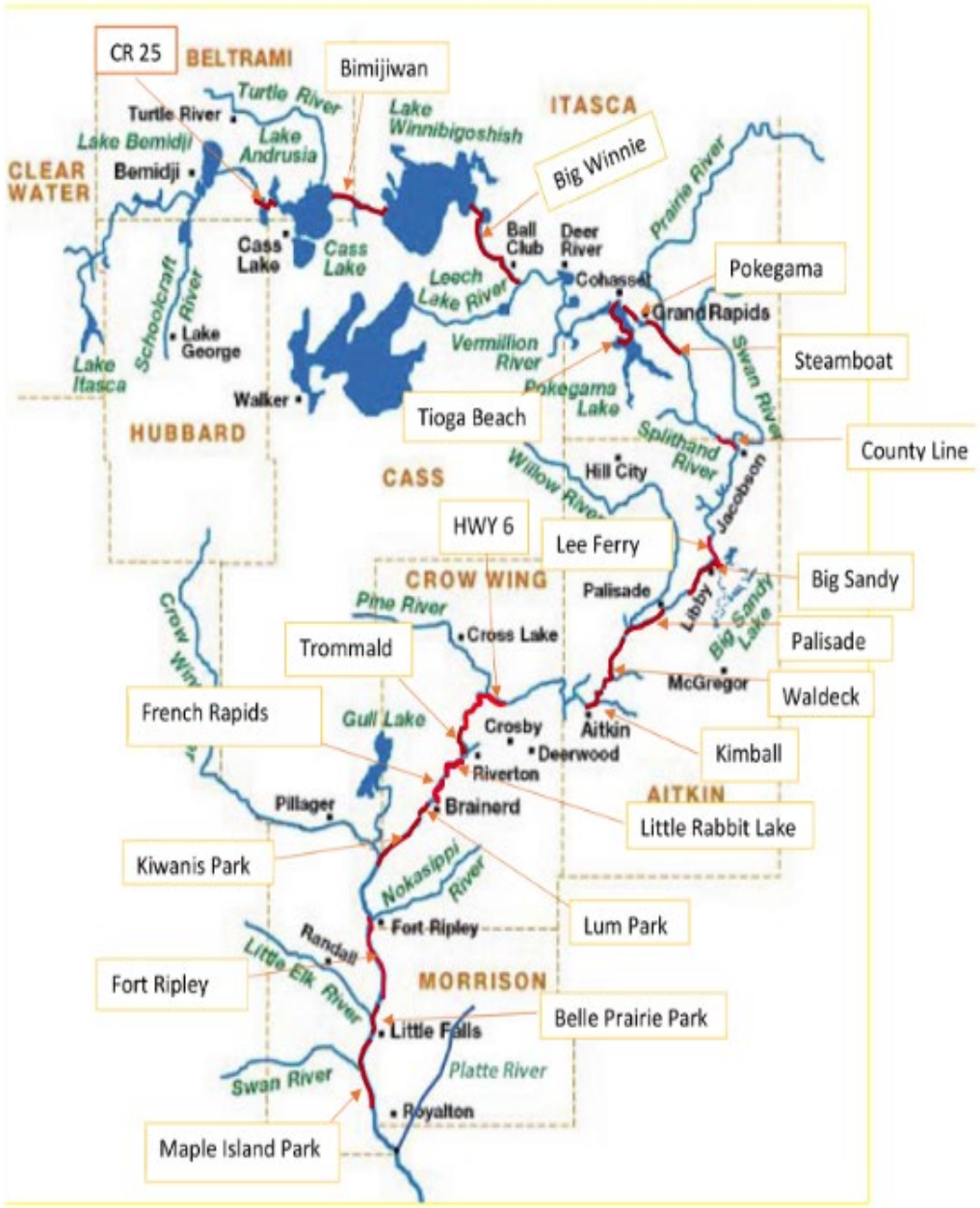
GOAL: HAVE PEOPLE TO EXPERIENCE THE MISSISSIPPI RIVER THROUGH SIGNAGE AND RESOURCETAINMENT EVENTS

- Signage infrastructure
- Resourcetainment Paddling Events

IN THE BEGINNING

signage





SIGNAGE INFRASTRUCTURE 2019-2025

- 22 Stretches of the Mississippi Completed
  - 2 in Morrison County
  - 7 in Crow Wing County
  - 7 in Aitkin County
  - 3 in Itasca County
  - 1 in Cass County
  - 2 in Beltrami County
  - 1 scheduled for Clearwater and 2 more in Aitkin





COMMUNITY INVOLVEMENT

Zach Roberts received his Eagle Scout Award for helping plan and build one of our Kiosks

RESOURCETAINMENT PADDLING EVENTS OVER THE YEARS

- Aitkin- Paddle your Glass Off (100 people avg.)
- Itasca Cohasset- Paddle & Pint (40 people avg.)
- Crow Wing Brainerd/Baxter- Mississippi River History Tour (20 people avg. 25 new people in 2026 geofencing)
- Crow Wing Brainerd/Baxter- Smiles on the 'SSippi Race (90 people. One time event)
- Morrison- Ride the River (50 people)
- Beltrami- Minnesota Canoe Championships Race (30 people avg.)
- Clearwater- Itasca State Park- Woods & Water Paddling Adventure (12 people Avg.)
- History & Itasca State Park Paddle are held in August and traditionally have low attendance

ECONOMICS 2022 - 2025

- 2022 Events + Signage Scans= $21,760
- 2023 Events + Signage Scans+ $20,520
- 2024 Events + Signage Scans= $61,550
- 2025 Events + Signage Scans= $30,500
- Total= $134,330



EVENT PROMOTION THROUGH MINNESOTA TRADITIONS

Hubbard County

Minnesota Traditions

45K followers • 37 following

Learn more | Favorites | Message

Posts | About | Mentions | Reviews | Reels | Photos | More

Intro

Educating on how to protect our great state's lakes & rivers from Aquatic Invasive Species.

Page · Environmental Conservation Organization

MISSISSIPPI HEADWATERS BOARD
is responsible for this Page

322 Laurel Street, Brainerd, MN, United States, Minnesota

(218) 824-1189

timt@mississippiheadwaters.org

minnesotatraditions.com

Posts

Filters

Minnesota Traditions
Favorites · December 23 at 10:34 AM ·

Happy Holidays from Minnesota Traditions!

As we embrace the holiday season, let's take a moment to appreciate the spirit of community, gratitude, and our beautiful Minnesota winters.

This year, whether you're enjoying a winter hike through the snowy trails, embarking on a snowshoeing adventure, or participating in a local holiday festival, remember the importance of protecting our lakes and rivers. Small actions lead to big changes! ... See more



REEL PERFORMANCE

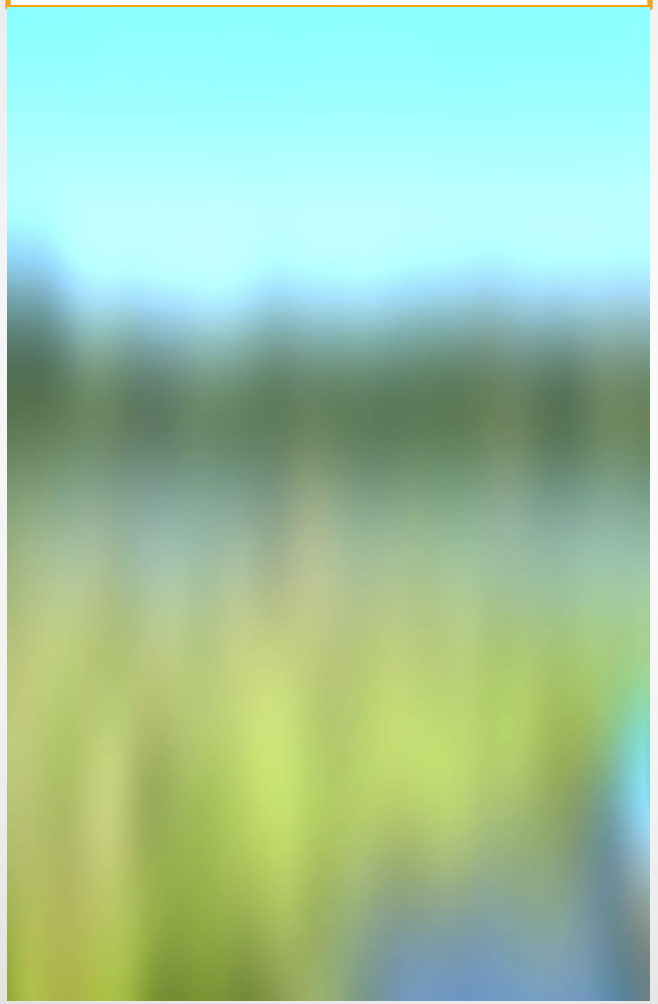
Paddle Your Glass Off

2K views



Paddle & Pint

5.4K views



Woods & Water

8.6K views



2026 RESULTS

- 28 promotional posts (2 clean up days, 1promotional, and 5 Paddling events) were posted this season.
  - 135,038 Total Social Media Views
  - 2063 Social Media Content Interactions
  - Two Clean Up Days- Beltrami (12), Morrison (18) (30 total attendance)
  - Five Paddling Events- Aitkin, Itasca, Crow Wing, Beltrami, Clearwater (203 total attendance)

Unity – Counties where paddling events are regularly held share and promote MHB paddling events, even when those events take place outside their own county. This demonstrates cooperation across county boundaries and a shared investment in promoting the Mississippi Headwaters region as a connected recreational destination.

SIGNAGE & RESOURCETAINMENT REIMBURSEMENT 2020 - 2025



FUTURE OPPORTUNITIES

- Work with more counties or cities to promote paddling events and promote their recreational opportunities through social media.
  - Collaboration is the Key
- Promote Locally & Statewide
- **Regional Economic Impact** – MHB events bring visitors from outside Minnesota who spend money in local communities on lodging, food, fuel, shopping, and other services. Six people from Florida traveled to Aitkin to attend Paddle Your Glass Off, bringing visitor spending from outside the state into the local economy.

MINNESOTA TRADITIONS

MISSISSIPPI HEADWATERS BOARD
SOCIAL MEDIA AND TV MARKETING

MHB COMPREHENSIVE PLAN

- Protect and Enhance Recreational Values
  - work with local, county, and state partners to coordinate efforts to protect the member counties from invasive species.

MINNESOTA TRADITIONS PURPOSE

- "Minnesota Traditions" is the marketing arm of the Mississippi Headwaters Board
- Our goal is to enlist outdoor enthusiast from all user groups in the battle against AIS (aquatic invasive species) and increase awareness to users on what needs to be done to protect our lakes and rivers, and promote positive behavioral change
- Minnesota Traditions consists of two primary AIS promotional elements:
    1. TV show "Changing Minnesota Traditions" airing on Fox Sports North and regional affiliates (2015-2017)
    2. Social media/website
- Together these platforms are efficiently and effectively used to reach targeted user groups to help educate and create awareness

BACKGROUND HISTORY OF AIS

- $10M allocated to MN counties back in 2014 by the MN legislature to prevent the spread of AIS.
- The MHB began working with member counties to try and produce a consistent message.
- Minnesota Traditions Program has run from 2015 – 2026 and has raised $1,006,895 for social media and TV ads



MINNESOTA TRADITIONS TV STRUCTURE

- **TV Infomercials**
- Aired on FSN, Duluth, Fargo/Moorhead/Minot, Sioux Falls, Rochester, Twin Cities
- 3 infomercials with 3 themes:
  - Wakeboarders/Adventurist
  - Waterfowl/Kayaker
  - Recreational Boater/Family
- Market Reach- Program ran from 2015-2017 and reached approximately 5.2 million people.



MN TRADITIONS SOCIAL MEDIA STRUCTURE

- Social Media
- Three core social media platforms
    1. Facebook (11 years, 2016-2026)
    2. Twitter/X (11 years, 2016-2026)
    3. Instagram (7 years 2020-2026)
- Each platform provides multiple and daily touch point opportunities to interact with target audiences through targeted content and images
- Targeted ad campaigns are being used to grow the number of follower/likes to raise and spread awareness and encourage behavioral change.

MN TRADITIONS BEHAVIORAL CHANGE SURVEY

- Survey results from 244 respondents across three Minnesota Headwaters Board (MHB) counties—Cass, Beltrami, and Crow Wing—show that the Minnesota Traditions campaign is successfully motivating aquatic invasive species (AIS) prevention:
- **48% strongly agreed** that the campaign inspired them to visually inspect boats, trailers, and equipment.

MN TRADITIONS MARKETING

Continuing with Social Media

Docks & Lifts (April, May, September, October)

Waterfowl (August- October)

Canoeing / Kayaking (May - June)

Watersports (June - August)

Boat/ Sailing (June - August)

Anglers (April - July)



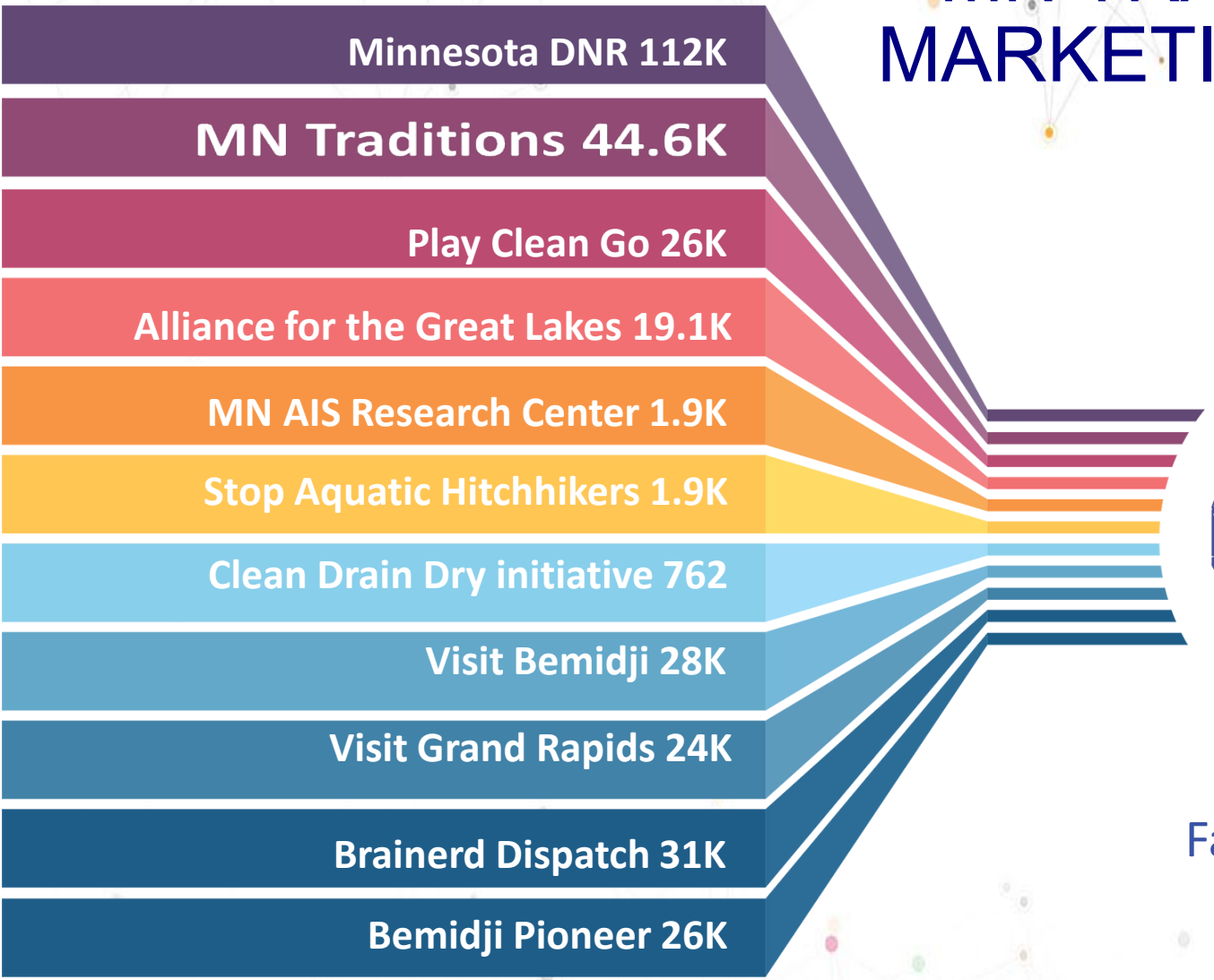
Added in 2020

ENHANCED CAMPAIGNS

Messaging targets 6 unique user groups during activity peak times of year.

AIS coordinators can share stories of their successes and MN Traditions will post them.

MN TRADITIONS MARKETING CONT..



2026

Facebook Followers Comparison

2026 LITTER ON THE ICE CAMPAIGN

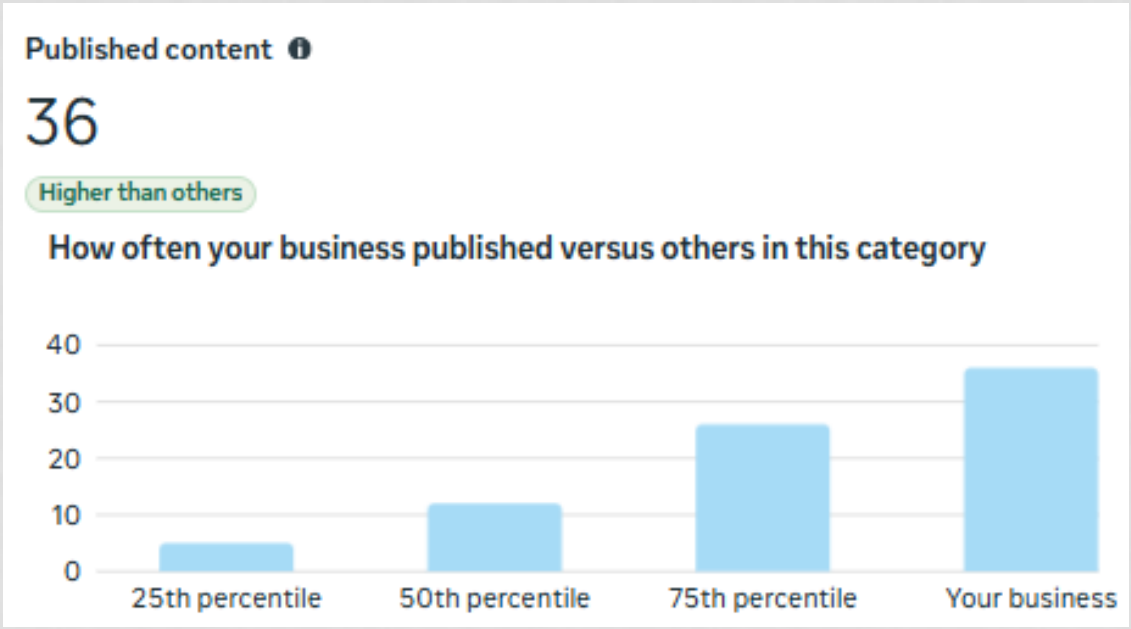


- MHB partnered with DNR to produce 4 videos from January 23rd – March 2nd.
  - Let's all work together 14K views, 196 interactions
  - Permanent Shelter Cities on the Ice 25.7K views, 695 interactions
  - Trash on the Ice 16.8K views, 438 interactions
  - Waste on the Ice 11.5K views, 174 interactions
- Total Views: 68K
- Total Interactions: 1.5K

OUR PERFORMANCE METRICS

Off / On	Campaign	Hook Rate	Hold Rate
On	Instagram post: Does Starry Stonewort dry out?...	85.66%	41.56%
On	Instagram post: Let's respect nature and our lakes.	80.17%	19.92%
On	Post: "What's the LAW say about selling docks? DNR AIS..."	86.61%	77.49%

OUR PERFORMANCE & CONSISTENCY



MHB implemented social media generated a higher volume of posts, with 17 posts during the May 1–14 period compared with 12 posts under contractor implementation.

MN TRADITIONS STATISTICS 2016-2025

- 45.7K Followers
- 15,358,200 Targeted Impressions and views
- 1,899,686 Organic Post Reach

- 10.3K Followers
- 12,321,485 Targeted Impressions
- 2,443,865 Organic Impressions

- 984 Followers
- 2,608,656 Targeted Impressions
- 1,095,483 Reach

MN TRADITIONS STATISTICS 2026 RESULTS

- Followers: 46K
- Views: 1,186,100
- Content Interactions: 6,400
- Surpassed Annual Plan goal of 1 million views and 2000 content interactions.

OBSERVATIONS

- **Strongest Participation:** Participation peaked in 2025, when 21 counties/SWCDs statewide supported the campaign.
- **Strong Return on a Small Allocation:** On average, 2026 participating counties and SWCDs contributed **2.3% of their total available allocation** to the AIS campaign. Despite representing a relatively small portion of their overall funding, these contributions have generated more than **$1.006 million** in support over the lifetime of the campaign.
- **2026 Funding:** Contributions in 2026 totaled **$42,500**, which was lower than previous years. The decrease reflects anticipated reductions in future AIS funding.
- **Consistent Public Outreach:** MHB provides reliable and consistent social media coverage promoting AIS awareness, prevention, and education throughout the year.

CONCLUSION

- Minnesota Traditions reaches the masses in ways that county outreach cannot and occupies a niche that is beneficial to the prevention of AIS.
- $42,500 was raised in 2026 and $9,806.16 has been reimbursed.
  - Options for next year?
    - Do we continue like we traditionally have done and fundraise for next year?
    - Do we use 2026 funding until it runs out?

TASK	Progress	Start	End	Comments
Send Out letters to MHB co-chairs, ENRPF committee, and MHB Commissioners	100%	1/29/26	1/29/26	Completed
Follow up Call to Co-Chairs (legislative Assistants) to ask if they received letter and next steps.	100%	2/4/26	2/4/26	Heintzemans aid Yang provided me with a process. Rep. Fischer called me directly and asked me to work through Heintzeman as this is the best way to do it and Heintzeman will need to work to gain bipartisan support.
Hold video meeting with Heintzeman and MHB Chair to discuss bill.	100%	2/19/26	2/19/26	Chair and I held meeting with Rep. Heintzeman and discussed bill. I believe he will use current bill that was already written to help gain bipartisan support at the House level.
Work Senate Process	100%	2/27/26	2/27/26	send letters out to Senate committee chair, minority ranking member and Env., Climate, and Legacy committee
Follow process. March 27th is 1st deadline for committee to hear bill.	100%	3/27/26	3/27/26	Talked with Sen. Green. He is interested in meeting with me in the summer to talk about projects that we have done and completed. He isn't ready to write a bill for us since he isn't familiar with the work we do. He says he gets our invites to the biennial conference. 6/5- Met with Sen. Green and gave him a ppt. overview of the MHB and our accomplishments. He isn't willing to write a bill to increase MHB funding.

TASK	Progress	Start	End	Comments
Technical Committee Meeting	100%	1/20/26	1/20/26	2 easements and 1 fee title acquisition approved by TC to move forward
Produce and administer contract to Jacobson consultant	100%	3/3/26	5/31/26	contract written according to CW county standard contract. Signed by Jacobson consulting, Project started
Write and submit LSOHC proposal	100%	5/22/26	5/27/26	Completed
MHHCP Update to MHB board	100%	6/26/26	6/26/26	Completed
Proposal Testify before LSOHC	100%	8/24/26	8/26/26	Completed
Technical Committee Meeting	100%	10/1/26	10/1/26	Scheduled for 10/1/26
LSOHC Council Meeting for Accomplishment Plan approval	100%	11/5/26	11/5/26	Council met and approved of ML27 accomplishment plan. The next step is for them to submit it to the legislature in December for approval.

TASK	Progress	Start	End	Comments
Finalize Funding	100%	4/15/26	4/15/26	Currently raised $41,500 by calling 87 counties. Average giving /total allocation is 2.3%
Run social media Program	100%	5/1/26	10/31/26	started program on 5/1.
Provide Report before MHB Board	100%	10/30/26	10/30/26	sending monthly reports to board
Provide Annual Report to AIS Coordinators		12/1/26	12/1/26	

TASK	Progress	Start	End	Comments
Morrison Belle Prairie Park Clean Up	100%	5/3/26	5/3/26	date not set. Look at getting partners (Boy/girl scouts complete), funding (complete $250MHB/$250 Morrison), and construction season complete- won't be a problem). Completed clean up day.
Beltrami Paul Bunyan Park Clean up	100%	5/9/26	5/9/26	Date set and website updated. Completed clean up day.
Miller Black Bear ATV trail content post	100%	6/4/26	6/4/26	date set for content and post. Will gather content on 6/4 and produce influencer video on 6/5. Completed promotional video.
Aitkin PYGO	100%	6/20/26	6/20/26	2/17- called Stephanie to collaborate on social media. Beginning planning meetings. Produced social media announcements on 5/12, 5/25, 6/1, 6/15. Completed paddle 6/20.
Great River Road Influencer post	0%			1/15- set up meeting with MRPC board for 2/20 (meeting held) Setting up sub committee) 3/23- sent draft MOU to the MRPC so they could review and use it as a starting point for taking a new direction. Response from the MRPC is that they don't have the structure or funds to do this effort.
Paddle & Pint	100%	7/11/26	7/11/26	Completed date confirmed with Steph. Paddle completed 7/11.
Paddle Stretches of Miss. River	75%	7/1/26	7/31/26	Planned Aitkin Campground to Pine Knoll, Verdon Canoe to Lee Ferry, Jacobson Camp to Verdon. 9/2- Pine Knoll wasn't built this year, so I will need to paddle this in 2027. Completed the Verdon to Lee Ferry paddle. Jacobson Camp. To Verdon was estimated due to extremely long paddle time. Aitkin Campground to Pine Knoll will need to be reseceduled because access was planned but not built this year.
History Paddle	100%	8/15/26	8/15/26	Completed Date set. Social media promotion with We Are Water (Visit Little Falls) along with display set up. Erika is no longer the Executive Director so I had to coordinate with Great River Arts, Little Falls Chamber of Commerce, and Visit Brainerd to help promote the paddle. Paddle completed 8/15.
ISP Paddle	100%	8/22/26	8/22/26	Completed 2/4- held meeting with Aaron. Need to get together and plan date with Heather. 2/17- held conference with Heather and set date and event posted on MHB website. 8/22- held paddle
Bemidji Minn. Canoe Championships	100%	9/5/26	9/5/26	Completed 2/13- scheduled meeting in April to set date and process. Paddle held 9/5/26.

TASK	Progress	Start	End	Comments
Visit 12 High Schools	33%	9/1/26	5/22/27	9/21/26 Bemidji High Schools Career Day, Deer River, Brainerd, Crosby-Ironton, Aitkin High, 10/29/26 Royalton Career Day, Park Rapids, Bagley High, Faith, Hope, Love Christian Academy
Tabulate Teacher Surveys and present to Board		5/22/27	5/22/27	9/18/26- Met with Aitkin HS Forestry class 9/21/26- Bemdiji High School Career Day 10/29/26- Royalton Career Day

Mississippi Headwaters Board Work Plan
July 1st, 2026 to June 30th, 2027
SFY 2027

This Work Plan is submitted as required by Minnesota Statue 103F.361 to 103F.377 and the MNDNR. The Work Plan is to be implemented by the joint powers board member counties of Aitkin, Beltrami, Cass, Clearwater, Crow Wing, Hubbard, Itasca and Morrison in conjunction with the attached budget. This proposed work plan looks forward to full funding of what we can accomplish with ever increasing responsibility to protect the first 400 miles of the Mississippi River.

WORK PLAN:

The Mississippi Headwaters Board (MHB) participates with and provides leadership and staff support to citizens and partners within the Upper 400 mile Mississippi River area, as funding permits, in four program areas:

A.1. Protect and Enhance Scientific Values
A.2. Protect and Enhance Natural Values
A.3. Protect and Enhance Historic/Cultural Values
A.4. Protect and Enhance Recreational Values

The Mississippi Headwaters Board has made river protection a priority, and remains ready to champion the development of this cause. The funding necessary to complete this will require utilizing many revenue streams such as: Clean Water Legacy, general appropriation, Outdoor Heritage funding, and private funding opportunities. The work plan and budget constitute an effective plan to coordinate Mississippi Headwaters Board efforts with the Minnesota's water protection initiatives. This organization is up to the challenge with and through the on-going support of the state of Minnesota, our eight member counties, various local agencies, and private partners. Below are key initiatives that the Mississippi Headwaters Board plans to execute, followed by the four program area details as mentioned above.

INITIATIVES

I. Public Outreach and Representation

Objective: Promote and represent the MHB at meetings and educate the public about the Mississippi River and its natural, recreational, cultural, scientific, and historical values.

A. Media Outreach
Provide monthly press releases to newspapers in the eight MHB counties regarding Board meetings and activities.

Dates: 7/1/26 – 6/30/27
Result: Monthly press releases provided.

B. SWCD Outreach
Visit the eight county SWCDs to provide an MHB program overview.
Dates: 7/1/26 – 6/30/27
Result: Visit all eight SWCDs.

C. Aitkin County Lakes & Rivers Fair
Represent the MHB and promote its programs.
Dates: 7/1/26 – 6/30/27
Result: Participate in the event.

D. Outreach and Partnerships
Represent the MHB at appropriate functions and develop partnerships that advance MHB objectives.
Dates: 7/1/26 – 6/30/27
Result: Participate in events and pursue partnership opportunities.

II. Core MHB Programs

Objective: Administer and implement the MHB's core voluntary programs.

A. Aquatic Invasive Species / Social Media
Implement AIS and Resourcetainment events through Minnesota Traditions social media with a goal of 1 million views and 2,000 interactions.
Dates: 7/1/26 – 6/30/27
Result: Achieve social media goals and report results to the Board.

10/31/26 Surpassed goal and had 1,186,100 views and 6,400 content interactions from 5/1/26 to 10/31/26.

B. Natural Resource Protection
Implement Outdoor Heritage Fund appropriations and conservation projects.
Dates: 7/1/26 – 6/30/27
Result: Complete funded projects and provide an annual program summary.

C. Recreational Signage
Implement signage on three Mississippi River stretches.
Dates: 7/1/26 – 9/30/26
Result: Complete signage for:

- Aitkin Campground – Pine Knoll
- Verdon Canoe Access – Lee Ferry
- Jacobson Campground – Verdon

D. Resourcetainment Events
Hold five paddling events (Aitkin, Cohasset, Brainerd, Bemidji, and Itasca State Park) and three clean up days (Morrison, Bemidji, Grand Rapids) maintain an online event calendar.

Dates: 7/1/26 – 6/30/27
Result:

7/11 Attended Paddle & Pint in Cohasset MN. Around 40 people attended which is Cohasset's largest events outside their city campus. I was able to pass out QR codes which enabled participants to visit our events webpage and access Minnesota Traditions social media.

8/15 Held the History Paddle, with 21 people and one dog in attendance. All participants were new to this paddle and expressed appreciation for the opportunity to learn about the history of the Mississippi River. Participants also commented on how homes along the river were not easily visible from the water, which provided an opportunity to explain the role of the MHB in protecting the Mississippi River corridor.

8/22 Held the Woods & Water Paddle at Itasca State Park. 12 people attended the event.

9/5,6- Minnesota Canoe Championship was held in Bemidji where around 31 people attended the event. Camping and outdoor music was provided by the host and MHB marketed the event through social media.

E. High School Outreach
Provide information on the MHB, Mississippi River, and natural resource careers.
Dates: 9/1/26 – 5/30/27
Result: Reach at least nine high schools. Bemidji High School Career day, Deer River High School, Brainerd High school, Crosby Ironton, Aitkin High School, Royalton High School, Park Rapids High, Bagley Senior High, Faith,Hope, Love Christian academy
April/May '26- Scheduled career day with Bemidji & Royalton for Fall of '26.
9/18 Met with Aitkin HS forestry class.
9/21 Attended Bemidji Career Fair day.
10/29 Attended Royalton Career Day.

III. Regulatory and Administrative Responsibilities

Objective: Carry out the regulatory and administrative responsibilities of the MHB.

A. Ordinance Administration
Review variances, plats, and ordinance matters and bring appropriate items to the Board for certification.
Dates: 7/1/26 – 6/30/27
Result: Complete required reviews and Board actions.

C. Work Plan and Budget
Prepare and present the annual Work Plan and Budget for Board approval.
Dates: 2/1/27 – 3/31/27
Result: Obtain Board approval.

D. Meeting Frequency
Schedule monthly board meetings if action items exist with a minimum of one meeting per quarter.
Dates: 7/1/26 – 6/30/26
Result: Keep record of board meetings monthly.

IV. Funding, Efficiency and Emerging Opportunities

Objective: Strengthen MHB operations, funding, partnerships, and long-term sustainability.

A. LSOHC / Base Grant Review
Meet with DNR to review LSOHC and Core MHB grant administration.
Dates: 7/1/26 – 6/30/27
Result: Complete annual funding review.

B. Legislative Funding
Work with legislators and partners to increase MHB base funding.
Dates: 1/1/27 – 5/30/27
Result: Develop and advance a legislative funding proposal.

C. Emerging Issues and Opportunities
Respond to significant issues, funding opportunities, partnerships, and special projects that arise during the year.
Dates: 7/1/26 – 6/30/27
Result: Address emerging opportunities and report them to the Board.

TERRAIN360

For Tim Terrill,
Mississippi Headwaters Board
October 2026

THE 21 SIGNED EXCURSIONS, SCALED DOWN

Scan the sign, count the paddler, follow the river.

Just the two things you asked for: counted scans at every access, and the excursion map that follows the paddler down the stretch.

1

The sign

Each sign gets its own QR code in place of the Avenza code. The sign and its map stay as they are.

2

The count

Every scan is counted through Public Lands Log, our visitor-count platform: by access, by month, and an optional "Where are you visiting from?"

3

The map

The scan opens that excursion's map, the Board's own map from the sign, with a you-are-here dot that moves down the stretch.

The problems, and what we would build

THE PROBLEM	WHAT WE WOULD BUILD
The QR codes lead into an app that has stopped taking maps. Avenza is no longer accepting new maps.	The code opens the map in the phone's browser. Nothing to install, no store and no account.
Paddlers want to see where they are on the river. Avenza showed a live dot on the Board's map.	The same thing on the Board's own GeoPDF maps: the dot follows the paddler from the put-in to the take-out. Saved before launch, the map and the dot work with no cell signal.
The Board needs the use counts by access. Downloads have been counted at the signs since 2022, and the Board reports the excursions' local spending from them.	Each sign's scans counted by access and by month, with reports staff can pull any time for the Board and its funders. The count goes on without a gap.

The estimate

	FOR ALL 21 EXCURSIONS	RATE	PRICE
1	**Counted scans at every access** A QR code for each sign, every scan counted by access and by month, the optional visiting-from question, and the reports.	$150 an excursion	**$3,150**
2	**The map that follows the paddler** Each excursion's own map on the phone with the live dot, saved before launch for stretches with no signal, opened by the same code.	$250 an excursion	**$5,250**
	Both, for all 21 excursions	**$400 an excursion**	**$8,400**

One-time prices. Either line can be ordered by itself, and a new excursion, like the three Aitkin stretches in the 2026 work plan, is added at the same rate.

Left out, as you asked: the 360 views, the paddle times and descriptions, the elevation, the weather and the audio. Any of them can be added later at the rates in the first estimate.

What we'd need from the Board

- The 21 maps as GeoPDFs, the georeferenced files Avenza used.
- Which signs carry a code, so each count lands on the right access.

When

The codes ready over the winter, so they can go on the signs before the 2027 paddling season, with the counts running from the first scan.

Ryan Abrahamsen, Principal, Terrain360 · 804.677.1456 · ryan@terrain360.com · terrain360.com

FloodWise Communities

University of Minnesota Extension



Understand your stormwater system vulnerability and take action with our no-cost technical-assistance program.

Who can participate?

The FloodWise Communities program is intended for small- to medium-sized local governments concerned about the impacts of flooding on stormwater systems.

Participating communities will organize a collaborative project team of at least two motivated people. One team member must have decision making authority over stormwater infrastructure.

What is the timeline and time commitment?

The program is typically completed over 6-8 months. Project teams can anticipate dedicating roughly 13-18 staff hours. Time commitment may vary depending on interest and capacity.

What is the process?

Through a series of trainings, workshops, independent work, and one-on-one support, the project team will collaboratively assess the vulnerability and adaptive capacity of their stormwater system. These steps build towards a vulnerability report and next steps that can be used to make decisions and take action.

Program deliverables

Local climate profile

Customized climate information and support interpreting the data





Stormwater vulnerability assessment

A completed assessment with an early action roadmap

Resources to support next steps

Connections to a wide range of data, tools, partners, and resource providers



Endorsed by: NACo National Association of Counties; NADO National Association of Development Organizations; NLC National League of Cities, Cities Strong Together

CLIMATE.UMN.EDU

What are the benefits of participation?

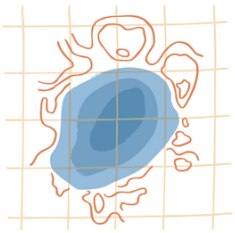
Local governments in other Great Lakes states have participated in the FloodWise Communities program over the past decade through our partner, GLISA – NOAA's Great Lakes RISA team.

These communities have reported saving tens of thousands of dollars in consultant fees and anticipate ongoing savings in the future.

They have used their program outputs to take a range of next steps including:

- Addressing workforce gaps
- Building collaborative, cross-department teams
- Communicating risk to community leaders and elected officials
- Developing local plans (e.g., hazard mitigation plans, stormwater management plans, etc.)
- Guiding and informing community engagement efforts
- Influencing capital improvement planning
- Securing funding and grants
- Updating stormwater design and fee structures







Interested in learning more?

climate.umn.edu/floodwise

Contact program coordinator Rachel Johnson: rachelej@umn.edu



About us

The University of Minnesota Climate Adaptation Partnership discovers science-based solutions, delivers practical education, and engages Minnesotans to build a better future. Through our Weather Ready Extension program, we offer critical research capacity and Extension education to help Minnesota communities prepare for the years to come.

We are excited to partner with GLISA to bring the FloodWise Communities program to Minnesota. GLISA (Great Lakes Integrated Sciences and Assessments) is a research and outreach team funded by NOAA (the National Oceanic and Atmospheric Administration). GLISA has been developing and delivering the FloodWise Communities program for nearly 10 years.

The FloodWise Communities program team includes staff with experience working at the federal, state, and local levels on climate risk management, emergency preparedness, and flood and stormwater management.

Climate Adaptation Partnership
University of Minnesota

FLOOD WISE COMMUNITIES

GLISA
A NOAA RISA TEAM

FloodWise Communities Program



Photo: Duluth Media Group




Photo: MPR News

Climate Adaptation Partnership
University of Minnesota

FLOOD WISE COMMUNITIES

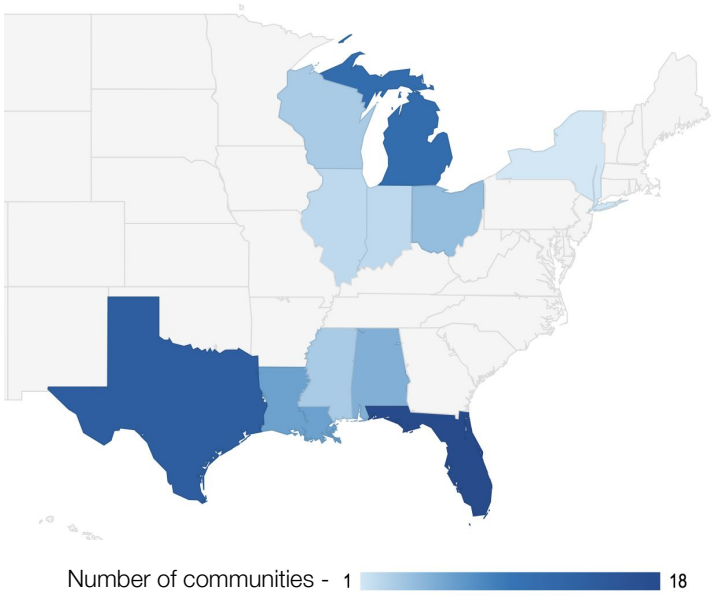
GLISA
A NOAA RISA TEAM

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What is FloodWise?

No-cost technical assistance for small to medium-sized communities vulnerable to stormwater flooding

- Almost 10 year federal program
- Supports communities with long-term planning around stormwater and flooding
- Developed by NOAA-funded Great Lakes Integrated Sciences and Assessments Center (GLISA)
- Completed in 70+ communities around the U.S.
- New to Minnesota!



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What can FloodWise do and not do?

What FloodWise DOES do

Long-term planning around stormwater and flooding - We help you look holistically at your stormwater system and identify and prioritize opportunities for long-term resilience.

What FloodWise DOES NOT do

Technical analysis or engineering plans - We are not set up to do spatial, statistical, or hydrologic modeling, fieldwork, cost estimates, or engineering plans.

Implement or fund projects - However, we can help connect with partners who may be able to do so.

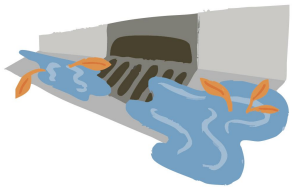
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What do you get out of FloodWise?

- **Facilitated process to build long-term flood resilience**
  - Additional staff capacity for long-term planning
  - Structured in-person workshops
- **Materials to support local decision making**
  - Tailored, local, climate data
  - Stormwater and flood vulnerability and risk assessment
  - Early action roadmap
  - Final report and presentation to share with electeds and community
- **Resource connections to help you take action**







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What is the time commitment?

Local project team (2+ people):

- **Project lead**
  - Internal point person for the project
  - Estimated 13 - 18 hours of time over 6 months
- **Stormwater lead**
  - Must have direct authority over stormwater infrastructure decision-making (can be same person as the project lead)
- **Supporting team members**
  - 1+ staff members from non-stormwater departments

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What are the expectations for participation?

- Gather internal project team & identify potential partners
- Share local expertise, knowledge, and priorities
- Actively and collaboratively participate in workshops & discussions
- Focus on taking action – you are ultimately in the driver's seat

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What helps communities be successful?

- **Buy-in from leadership** to participate in the program
- **Willingness to take action** after the program – we don't want just another plan on a shelf
- **Project lead** who will serve as internal champion and project manager
- **Stormwater lead** who will actively participate
- **Additional team members** from other departments or partner organizations to bring more perspectives on flood resilience

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What is the process?

Step #1	Step #2	Step #3	Step #4	Step #5	Step #6	Step #7	Step #8
Program Kick-Off	**Goals & Stormwater System**	**Vulnerability & Risk Assessment**	**Adaptation Strategies**	**Prioritize Strategies**	**Gather Input & Buy-In**	**Early Action Plan & Report**	**Connect with Partners & Take Action**
Time: 45 minutes	**Time:** 2 hours	**Time:** 2 hours	**Time:** 2 hours	**Time:** 2 hours	**Time:** Varies	**Time:** 2 hours	**Time:** 1 hour

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What is the process?

Virtual	Workshop 1		Workshop 2		On your own	Virtual	Virtual
Step #1	**Step #2**	**Step #3**	**Step #4**	**Step #5**	**Step #6**	**Step #7**	**Step #8**
Program Kick-Off	**Goals & Stormwater System**	**Vulnerability & Risk Assessment**	**Adaptation Strategies**	**Prioritize Strategies**	**Gather Input & Buy-In**	**Early Action Plan & Report**	**Connect with Partners & Take Action**
Time: 45 minutes	**Time:** 2 hours	**Time:** 2 hours	**Time:** 2 hours	**Time:** 2 hours	**Time:** Varies	**Time:** 2 hours	**Time:** 1 hour

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How have previous communities taken action?



Community Outreach & Education

Expand public awareness and action on stormwater, flooding, and resilience



Community Vulnerability

Focus investments in priority neighborhoods, create accessible emergency preparedness info



Daily Operations, Staffing, & Emergency Preparedness

Address workforce and staffing gaps, ID maintenance strategies



Funding & Budgeting

Apply for grants, integrate into annual budgets and CIPs, establish local funds



Governance & Regional Collaboration

Increase coordination, foster regional partnerships, get leadership commitment



Nature-Based Strategies

Establish standards, expand public green infrastructure, target urban forestry



Planning, Policy, & Regulation

Align across plans, establish review cycles, update development standards & ordinances



Technical Analysis

Conduct drainage & engineering studies, cost-benefit analyses, enhance GIS & digital asset management

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Thank You

Website: climate.umn.edu
Newsletter: z.umn.edu/mcapnews
Email: rachelej@umn.edu

FLOOD WISE COMMUNITIES



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CELEBRATION INVITATION



PLEASE JOIN US IN CELEBRATING AND CONGRATULATING PAULA WEST FOR HER COORDINATION OF THE MHHCP PROGRAM!

MONDAY, NOVEMBER 30, 2026

1:00 – 4:00 pm at the Crow Wing County Land Services Bldg. Oak Conference Room (322 Laurel St. Brainerd, MN)

Cake and refreshment will be provided
We hope to see you there as we celebrate Paula and recognize this special occasion!

Executive Director Report

November 2026

Personnel, Budget, Administration, Information & Education, Correspondence

1. Reviewed monthly budget.
2. Prepared monthly agenda packet.
3. Sent in monthly expense report.
4. Sent press release to newspapers.
5. Reviewed monthly variances as they are brought forward by counties.
6. Created custom hook and hold rate metrics for ads in social media.

Meetings & Networking

11/4 – Prepared and distributed the October Minnesota Traditions report to the Board.

11/5 – Attended the LSOHC meeting via Zoom. The Council reviewed modified Accomplishment Plans submitted by program managers and approved them preliminarily. Final approval is anticipated following legislative action in May 2027. The MHHCP received preliminary approval for **$1.855 million in easement acquisition funding**.

11/6 – Coordinated planning and development of Paula West's Congratulations and Departure Party.

11/6 – Developed an alternative Annual Plan for Board consideration, designed to promote organizational consistency, accountability, and improved tracking of MHB activities and accomplishments.

11/6 – Explored partnership opportunities with the DNR, Northern Waters Land Trust, and local SWCDs through the ENRTF Community Impact Grant Program, specifically under the Environmental and Natural Resource Education and Awareness activity area. Potential projects include a social media awareness campaign similar to last year's Litter on the Ice campaign with the DNR or a partnership with Beltrami SWCD.

11/9 – Coordinated with BWSR on Paula West's Congratulations and Departure Party in recognition of her service coordinating the MHHCP program. Developed the recognition plaque, invitation, guest list, and email communications. Following BWSR review, invitations were distributed through both organizations. Efforts are underway to secure BWSR Executive Director John Jaschke's attendance.

11/9 – Worked with Bill Heig to develop correspondence to Senators Klobuchar and Smith and Representative Stauber, encouraging continued support for the land exchange legislation and potential inclusion in a Farm Bill before year-end.

11/10 – Explored partnership opportunities with local SWCDs to develop a coordinated social media campaign focused on increasing conservation awareness, highlighting accomplishments, and encouraging project implementation.

11/13 – Began evaluating the financial considerations and potential costs of implementing a targeted social media advertising campaign within the Upper Mississippi River Watershed, particularly the Grand Rapids area.